

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
10, BAHADUR SHAH ZAFAR MARG, NEW DELHI – 110 124**

Tender No. 286 –Admn-II/25-2010

Dated : 06.09.2010

NOTICE

Office of the Comptroller and Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi invites sealed quotations for Comprehensive Annual Maintenance Contract (CAMC) during the year 2010-2011 in respect of the Water Coolers installed in this office as detailed below:

Sl. No.	Brand	Capacity	Number of Water Coolers	Location of Water Coolers
1.	Blue Star	150 ltr.	01	O/o the C&AG of India, 10, BSZ Marg, New Delhi
2.	Voltas	150 ltr.	13	
3.	Voltas	150 ltr.	14	O/o the C&AG of India, 9, DDU Marg, New Delhi

Sealed quotations addressed to the Sr. Administrative Officer (Admn-II), Office of the Comptroller and Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi-110124 should reach latest by 5.00 pm on 20.09.2010. The quotations should be delivered in the Admn-II Section of this office by the stipulated date and time. The Competent Authority reserves the rights to cancel any or all the quotations without assigning any reason. The other terms and conditions of the tender shall be as under:-

- Earnest Money:** Earnest Money of Rs. 5,000/- (Rupees five thousand only) in the form of Demand Draft of any nationalized bank must be deposited by bidders alongwith their duly filled up tender documents. The validity of the earnest money deposit needs to be up to 6 (six) months starting from 20.09.2010. The Demand Draft shall be in favour of **PAO, Accountant General (Audit), Delhi**.
- Security Deposit:** The successful tenderer shall furnish Bank Guarantee of Rs.10,000/- (Rupees ten thousand only) in favour of PAO, Accountant General (Audit), Delhi towards Security Deposit within 7 days from the date of acceptance of the tender. The security deposit shall be in force throughout the period of CAMC. The Bank Guarantee can be forfeited by order of the competent authority of the Office of the Comptroller and Auditor General of India in the event of any breach or negligence or non-observance of any terms/conditions of contract or for unsatisfactory performance or for non-acceptance of the work order.
- The work order shall be for the Comprehensive Annual Maintenance Contract for maintaining the Water Coolers of this office as detailed above.
- The work order shall be granted initially for a period of one year, which can be extended further, subject to the satisfactory services of the vendor.
- During the currency of the contract, all repair and maintenance work / replacement of any part/ parts of the Water Coolers / replacement of consumables or any other part and day to day maintenance work shall be carried out by the successful bidder under CAMC for Water Coolers of this office. All expenditure on these accounts shall be inclusive in the CAMC. All the Water Coolers will have to be checked up by the vendor at least every fortnightly.

6. The rates quoted by the bidder shall remain firm till the completion of the job/work order and price variation shall not be entertained.
7. At the time of payment of bills, the taxes liable to be deducted, if any, shall be deducted at source as per Government rules and guidelines as may be prevailing at the time of payment.
8. **Payment Mode:** Payments to the vendor shall be made quarterly, after satisfactory services.
9. The firm should ensure that the prices are quoted both in figures and words and quotations must be free from any kind of overwriting, alteration and correction.
10. Taxes / VAT, if any, should be clearly mentioned in the bids.
11. Sub-letting of Work: The firm shall not assign or sublet the work or any part of it to any other person or party.
12. During the currency of the contract, failure to attend any of the preventive service as well as user's complaints within 12 hours will force us to deduct an amount of Rs.200/- per day per complaint, which will be required to be paid to this office together with interest on 'Bank rates'.
13. The Office of the Comptroller and Auditor General of India reserves all rights to reject all or any tender without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of the Competent Authority of the Office of the Comptroller and Auditor General of India in this regard shall be final and binding.

(DINESH KUMAR)
SR. ADMINISTRATIVE OFFICER (Admn-II)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
10 Bahadur Shah Zafar Marg, New Delhi-110124

No. 286/Admn-II/25-2010

Dated : 06.09.2010

ANNEXURE -I

Sub :- Notice Inviting Tender for AMC in respect of Water Coolers installed in this office.

Sl. No.	Brand	Capacity	Quantity	Rate (In Rs.)	Amount (In Rs.)	Location of Water Coolers
1.	Blue Star	150 ltr.	01			O/o the C&AG of India, 10, BSZ Marg, New Delhi
2.	Voltas	150 ltr.	13			
3.	Voltas	150 ltr.	14			O/o the C&AG of India, 9, DDU Marg, New Delhi

Dated : _____

At : _____

(Dated Signature of Tenderer
with stamps of the firm)