

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), BIHAR, PATNA**

No. Admn.(Au)/CC/SPARROW/2020-21/B- 92

Dated: 08.03.2021

**ORDER**

Headquarters office vide their Circular No. 49-Staff(Disc-I)/2020 No. 204-Staff(Disc-I)/11-2020 dated 06.11.2020 has decided to introduce online recording of Annual Performance Appraisal Report (APAR) on 'SPARROW' (Smart Performance Appraisal Report Recording Online Window) application in respect of Senior Audit Officers of this office beginning with the APAR reporting year 2020-21.

For smooth implementation of the aforesaid project, all the Senior Audit Officers of this office may please ensure the following by the end of March 2021 that:

- (i) Their mobile number should be linked to the official email account
- (ii) Aadhar Number duly linked with their mobile number should be furnished by all officers.
- (iii) The Reporting-Reviewing hierarchy of each officer is to be submitted in writing in the usual proforma, together with the periods of report.

*Sd -*

**Dy. Accountant General (Admn.)**

**Copy forwarded for information and necessary action to:**

1. Secretary to Accountant General (Audit), Bihar Patna
2. Dy. Accountant General (Admn.) Secretariat
3. Dy. Accountant General (AMG-I) Secretariat
4. Dy. Accountant General (AMG-II) Secretariat
5. Dy. Accountant General (AMG-III) Secretariat
6. Dy. Accountant General (AMG-IV) Secretariat
7. Dy. Accountant General (AMG-V) Secretariat
8. Sr. Audit Officers (Hq.), AMG-I, AMG-II, AMG-III, AMG-IV, AMG-V are requested to inform Sr. AOs working in their sector
9. Sr. AOs of all controlling sections
10. Sr. A.O./AMS with request to upload the said order in the office website
11. Notice Board
12. O.O Guard Files

*[Signature]*  
08/03/2021  
**Sr. Audit Officer/Confidential Cell**

*AO/AMS -  
Hq. -  
08/03/21*