OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI.

1323

No. /04-Exam/SAS/RA/I/CPD-I&II/Main Exam. 2018

Dated : 07-08-2018

- 7 DEC 2018

EXAMINATION SECTION

Circular No.20 of 2018

To

    All concerned Heads of the Department
RTIs/RTCs/NAAA, Shimla/iCISA, Noida & Director (P)

Subject: Admit Cards for SAS/RA/I/CPD-I &II Main Examinations 2018.

Dear Sir/Madam,

    The Admit Cards for SAS/RA/I/CPD-I &II Main Examinations 2018 scheduled to be held from 14-12-2018 to 21-12-2018 are ready and can be downloaded from the following link from 07-12-2018 (A/N) to 12-12-2018. The Admit Cards are to be issued by the office and no direct downloading by the candidate is permitted. The candidate has to affix his recent passport size photo taken not before 1st September, 2018.

On the admit card in the space provided for thereon and sign it. The candidate's signature is to be attested on the admit card by Sr. AO/AO In-charge of the administration. It is in two copies; one for the candidate and the other for the office record (Office copy). Print of admit cards can be taken in batches of 25 Admit Cards with one click as per following route:

•   Link http://examreg.cag.gov.in/cag_admin
•   Use "user ID and HOD password" is as communicated earlier for approval of candidature.
•   After log in click on SAS/RA/I/CPD-I&II candidates appearing in the menu bar.
•   Click on 'to print 25 admit cards with hyper link 0_24, 25_49........so on' to take print in batches of 25 Admit Cards.
•   For taking print of one Admit card, just click on the Index Number of the candidate.

Admit cards have to be countersigned by the Sr. AO/AO (Admn.) in the space provided for in the Admit Card.

Receipt of this circular letter may please be acknowledged by email id: examsection@cag.gov.in.

Yours faithfully,

(S R Dhall)
Director General (Exam)

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10 - B.S.Z. MARG, NEW DELHI.

<u>BY Speed Post</u>

EXAMINATION SECTION

Circular No.19 of 2018

To

All IA&AD offices,
RTIs/RTCs/NAAA/iCISA &
Director (P)

Subject: Date Sheet for Main Subordinate Audit/Accounts Service (SAS)/Revenue Audit (RA)/Incentive (I) and Continuous Professional Development (CPD)-I&II Examinations , 2018.
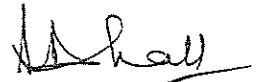
Sir/Madam,

In continuation of Examination Section Circular No.16 of 2018 issued vide No. /45-Exam/Circulars/Sept. 2018/2010(Vol.III) dated: 19-11-2018, it is stated that the Main SAS/RA/I/CPD-I&II Examinations,2018 will be conducted from 14-12-2018 to 21-12-2018 as per enclosed Date Sheet. The eligible candidates appearing in the said examinations may be informed accordingly.

Receipt of this circular letter may please be acknowledged by e-mail to ID: examsection@cag.gov.in.

Encls: Date Sheet

Yours faithfully

(S. R. Dhall)
Director General/Exam

Date Sheet for SAS/RA/I/CPD-I/ CPD-II Main Examination 2018

Date / Day		Forenoon Session (10.00 Hrs to 12/12.30 Hrs)	Afternoon Session (14.00 Hrs to 16.00 Hrs)
14-12-18	Friday	PC-1 & IE-2 (2 paper)	RAE-1 & IE-1 PC-27 (3 papers)
15-12-18	Saturday	PC-2 RAE-2 & RAE-3 (3 paper)	C- 4 (1 paper)
16-12-18	Sunday	Holiday	Holiday
17-12-18	Monday	PC-3 & IE-3 (2 papers)	C- 3 (1 paper)
18-12-18	Tuesday	PC-4 & IE-4 (2 papers)	PC-16, 17, 18, 19 & 20 (5 papers)
19-12-18	Wednesday	PC- 5, 6, 7 & RAE-10 (4 papers)	PC-21, 22, 23, 24, 25 & 26 RAE-4 to RAE-9 (12 papers)
20-12-18	Thursday	PC- 13, 14 & 15 (3 papers)	C-2 (1 paper)
21-12-18	Friday	PC- 8, 9, 10, 11 & 12 (5 papers)	C - 1 (1 paper)

Batch Timings

Date	Forenoon Session	Afternoon Session
	Batch I	Batch II
14-12-2018 (Friday)	10 :00 to 12:30	14:00 to 16:00
15-12-18 to 21-12-18	10:00 to 12:00	14:00 to 16:00

By Speed Post

No: 1220 /04-Exam/Programme/Main Exam.2018
Dated: - 22-11-2018

EXAMINATION SECTION

CIRCULAR NO. 18 of 2018

To

All concerned IA&AD offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: Main Subordinate Audit/Accounts Service (SAS)/Revenue Audit/Incentive and
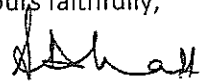Continuous Professional Development (CPD)-I &II Examinations,2018.

Sir/Madam,

It is for information that for Hindi medium candidates of PC-1, Language Skills, the commonly used "Akshar" Font with Remington Key board customized layout will be made available for giving the examination in the Main SAS Examination2018. The same is already uploaded in the demo test link of CAG's website for practice by the candidates in PC-1, Language Skills. The demo test is available at the website http://cbexams.com/cagdtest, which can also be accessed through CAG's website   under route About Us—Resources—Examination. For PC-4/IE-4 Information Technology (Practical) & PC-1 Language Skills paper of Main SAS/Incentive Examinations 2018, the operating system and the software will be "Windows 7" and above. Candidates may therefore familiarise themselves accordingly. It is reiterated that the candidates may be encouraged to do practice in the relevant papers including Section – B (Drafting and Writing Abilities Basics) of PC-1, Language Skills, for familiarization with the CBT mode of examination.

Further, the Tab & Control Keys, Cut, Copy and Paste commands are deactivated in CBT mode while giving examination in PC-1, Language Skills. "Indent" buttons shown in the tool box will be used for increasing/decreasing para spacing as mentioned in the instructions. In PC-4/IE-4, Information Technology (Practical) paper also, the shortcut keys like "Ctrl. Key" will be disabled.

Candidates appearing in the Main, SASE/IE,2018 may, therefore, be informed accordingly.

Receipt of this circular letter may please be acknowledged by e-mail to ID: examsection@cag.gov.in.

Yours faithfully,

(S R Dhall)
Director General /Exam

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, 10 बहादुर शाह जफर मार्ग, नई दिल्ली

पत्र संख्या:1220/04- परीक्षा/प्रोग्राम/मुख्य परीक्षा.2018

दिनांक 22/11/2018

परीक्षा अनुभाग

2018 का परिपत्र सं. 18

सेवा में,

भारतीय लेखा एवं लेखापरीक्षा विभाग के सभी कार्यालय
क्षे.प्र.सं./क्षे.प्र.केन्द्र /एनएएए/आईसीआईएसए एवं
निदेशक (कार्मिक)

विषय: मुख्य अधीनस्थ लेखापरीक्षा /लेखासेवा (एसएएस) राजस्व लेखापरीक्षा /प्रोत्साहन परीक्षा एवं सत्त व्यवहायिक विकास (सीपीडी -। एवं ।।), परीक्षाएं 2018।
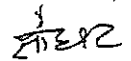
महोदय/महोदया,

यह सूचित किया जाता है कि पीसी-। भाषा कौशल के हिन्दी माध्यम के अभ्यर्थियों के लिए वार्षिक एसएएस परीक्षा 2018 में परीक्षा देने के लिए कस्टमाइज्ड ले आउट की बोर्ड "रैमिंगटन" के साथ आम तौर पर प्रयोग होने वाला "अक्षर" फॉन्ट उपलब्ध होगा। यही पहले से ही सीएजी की वेबसाईट पर पीसी-। भाषा कौशल के अभ्यर्थियों को अभ्यास के लिए डेमो टेस्ट में अपलोड किया हुआ है । डेमो टेस्ट वेबसाईट http://cbexams.com/cagdtest पर उपलब्ध है जिस पर मार्ग About Us > Other wings > examination द्वारा भी पहुंचा जा सकता है। पीसी -4 /आईई -4 सूचना तकनीकी (व्यवहारिक) एवं पीसी -। भाषा कौशल पेपर, मुख्य एसएएस/प्रोत्साहन परीक्षा 2018 के लिए आपरेटिंग सिस्टम तथा सॉफ्टवेयर क्रमश: "विंडो 7" एवं उपरोक्त होगा। इसलिए अभ्यर्थियों को इसके अनुसार प्रशिक्षण देना चाहिए। यह दोहराया जाता है कि अभ्यर्थियों को सीबीटी मोड द्वारा परीक्षा से परिचय कराने के लिए पीसी-। भाषा कौशल के भाग "ब" (मसौदा तथा लेखन योग्यताएं) सहित संबंधित पेपरों में अभ्यास करने के लिए प्रोत्साहित करें।

इसके अतिरिक्त सीबीटी मोड में परीक्षा देते समय टैब एवं कन्ट्रोल कीज, कट, कापी एवं पेस्ट कमान्डस को प्रश्न पत्र की परीक्षा के समय निष्क्रिय कर दिया जाएगा। टूल बाक्स में दर्शाया गया इडेन्ट बटन का प्रयोग पैरो के बीच की जगह बढाने या घटाने में किया जाता है जैसा कि अनुदेशो में इंगित है। पीसी-4 /आईई-4 सूचना तकनीकी (व्यवहारिक) प्रश्न पत्र में भी शार्ट कट कीज जैसे "ctrl key" भी निष्क्रिय रहेगी।

मुख्य एसएएस/आईई परीक्षा 2018 में सम्मिलित होने वाले अभ्यर्थियों को तुदनुसार सूचित किया जाए।

कृपया इस पत्र की पावती को e-mail id: examsection@cag.gov.in पर भेजे।
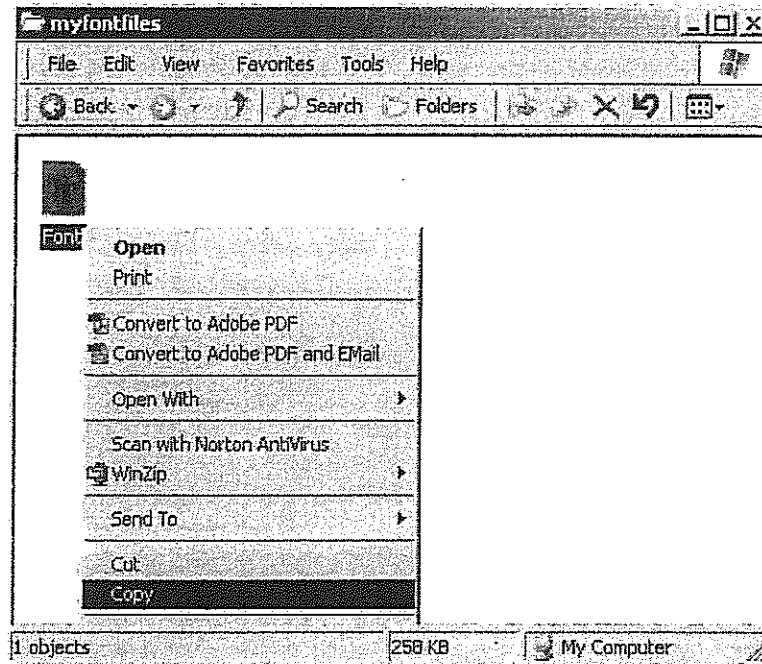
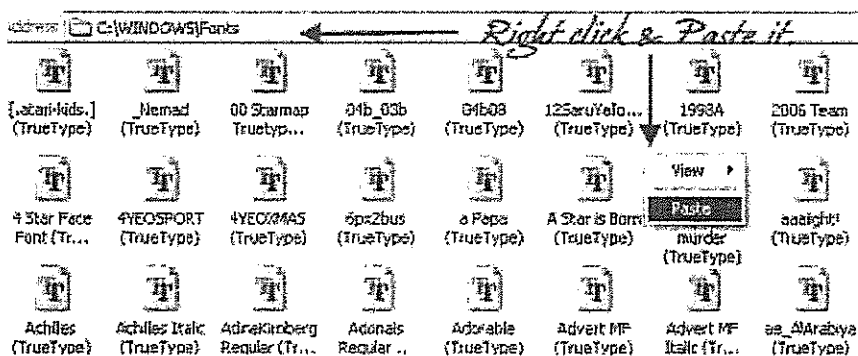भवदीय,

(एस.आर. धल)
महानिदेशक (परीक्षा)

Steps how to download the font and install it.

- Download the font from the link.
- Open the folder where the font downloaded.
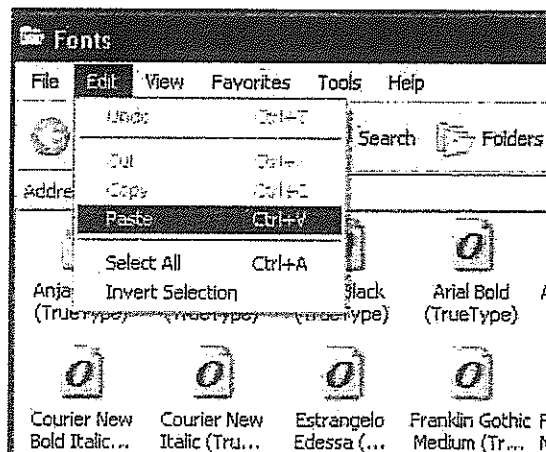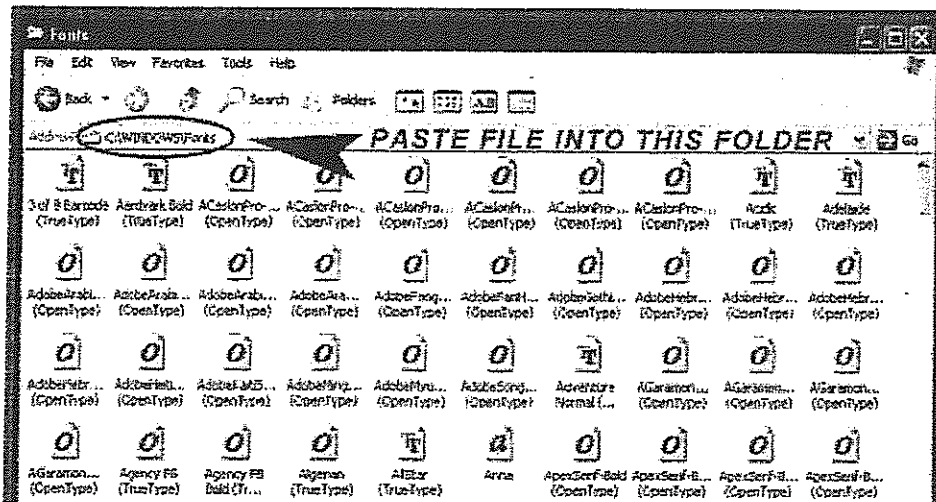- Right click the font and copy it.

  For example:

- Go to C:\WINDOWS\Fonts and paste it there.

OR

Fonts

File Edit View Favorites Tools Help

Back · Search Folders

Address C:\WINDOWS\Fonts   PASTE FILE INTO THIS FOLDER   Go

3 of 9 Barcode (TrueType) Aardvark Bold (TrueType) ACaslonPro-... (OpenType) ACaslonPro-... (OpenType) ACaslonPro... (OpenType) ACaslonPr... (OpenType) ACaslonPro-... (OpenType) ACaslonPro-... (OpenType) Acadk (TrueType) Adelaide (TrueType)

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AdobeHebr... (OpenType) AdobeHeb... (OpenType) AdobeMS... (OpenType) AdobeMing... (OpenType) AdobeMyu... (OpenType) AdobeSong... (OpenType) Adventure Normal (... AGaramon... (OpenType) AGaramon... (OpenType) AGaramon... (OpenType)

AGaramon... (OpenType) Agency FB (TrueType) Agency FB Bold (Tr... Algerian (TrueType) AlEtar (TrueType) Anna ApexSerif-Bold (OpenType) ApexSerif-B... (OpenType) ApexSerif-B... (OpenType) ApexSerif-B... (OpenType)

Fonts

File Edit View Favorites Tools Help

Undo   Ctrl+Z
Cut   Ctrl+X   Search   Folders
Copy   Ctrl+C
Paste   Ctrl+V
Select All   Ctrl+A
Invert Selection

Anja (TrueType)   (TrueType)   Black Arial Bold A
                                     (TrueType) (TrueType)

Courier New Courier New Estrangelo Franklin Gothic F
Bold Italic... Italic (Tru... Edessa (... Medium (Tr... M

ISTRUCTION: Type your answer in the text-box provided below.

te: To type the precis/Draft in Hindi download the Hindi Fonts (Click here to download Font Akshar) and copy them to "C:\WINDOWS\Fonts\" folder. Before writing your answer lect the respective Font from the Font dropdown list. After typing Precis/Draft please click the "save button" provided below.

c: हिन्दी में साथ टाइप करने के लिए हिन्दी फोंट डाउनलोड कीजिए (फोंट डाउनलोड करने के लिए Akshar फोंट के नाम पर क्लिक कीजिए।) और उसको "C:\WINDOWS\Fonts\" फोल्डर में कॉपी कीजिए। र लिखने से पहले फोंट ड्रापडाउन लिस्ट से अपना किसी फोंट का चयन कीजिए राम/ द्वार टाइपिंग के बाद सेवने के लिए नीचे दिए गए "सेव बटन" क्लिक करें.

h key,control key, Cut, Copy and Paste commands will not be activated in CBT mode of examination in PC.1. For para spacing select first/starting word and click the TAB button pearing above the text box.

सी – I में परीक्षा के दौरान की की दो प्रणाली में कट, कॉपी, पेस्ट आदेश(कमांड), केट्रोल कुछी और कुछी बटन को सक्रिय नहीं किया जाएगा। पेरा अंतर के लिए पहले /प्रारम्भिक शब्द का चयन करें और टेक्स्ट बाक्स के ऊपर भाई देने गये टेब बटन को क्लिक करें।

tto Save is there it happens for every 5 seconds.

तो सेव है जो हर पांच सेकेंड में होता है।

Download Akshar Remington Keyboard layout you can click here.

र रेमिंटन कीबोर्ड लेआउट की डाउनलोड करने के लिए यहां क्लिक कीजिए.

view Documentation to install Fonts in "C:\WINDOWS\Fonts\" you can click here.

:\WINDOWS\Fonts\" में फोन्ट्स इंस्टॉल करने के प्रलेखन देखने के लिए आप यहां क्लिक कीजिए

I _I_ U ▤ ▤ ▤ ▤ ▤ ▤ [TAB] ▤ ▤ [Font ___] [▼] [Size ▼]

Tab

CapsLock

Shift

Ctrl   Alt   Space   Alt   Shift   Ctrl

Enter

Backspace

1215

No: /04-Exam/Programme/Main Exam.2018

Dated:20-11-2018

EXAMINATION SECTION

Circular No.17 of 2018

To

All concerned IA&AD offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: On-line registration of candidates for conducting Main SAS/RA/I/ CPD-I&II Examinations to be held in December, 2018.

Sir/Madam,

       Password for approval of candidature of eligible candidates for Main SAS/RA/I/CPD-I&II Examinations,2018 is being sent to all the concerned offices. Approval/disapproval of candidature by the Heads of Department, as the case may be, should be completed positively by 30-11-2018 as no further extension will be given thereafter.

The HOD should ensure the correctness of the eligibility of the candidates.

Yours faithfully,

(S R Dhall)
Director General /Exam

भारत के नियंत्रक महालेखापरीक्षक का कार्यालय नई दिल्ली, 10 बहादुर शाह जफर मार्ग,
नई दिल्ली-110124

परीक्षा अनुभाग

2018 का परिपत्र सं 17

सख्या. ।थ।5/04-परीक्षा/प्रो./मुख्य परीक्षा/ 2018
दिनांक:- 20 नंवबर 2018

सेवा में,
        भारतीय लेखा एंव लेखा परीक्षा विभाग के सभी संबंधित कार्यालय
        क्षे.प्र.सं./क्षे.प्र.केन्द्र/एनएएए, /आईसीआईएसए नोयडा एवं
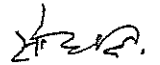   निदेशक (कार्मिक)

विषय:- वार्षिक एसएएस/आरए/आई/सीपीडी-I एवं II परीक्षा 2018   के लिए अभ्यर्थियों का
        ऑनलाइन पंजीकरण।

महोदय/महोदया,

        वार्षिक एसएएस /आरए/आई/सीपीडी-l एवं II परीक्षा 2018 के लिए पात्र अभ्यर्थियों की
अभ्यर्थिता के लिए पासवर्ड संबंधित कार्यालयो को भेजे जा रहे हैं। इसलिए विभागाध्यक्ष द्वारा
अभ्यर्थी के अनुमोदन/निरनुमोदन का जैसा भी मामला हो, 30-11-2018 तक पूरा हो जाना
चाहिए क्योकि इसके पश्चात कोई छूट नही दी जाएगी।

        विभागाध्यक्ष अभ्यर्थियों की पात्रता की परिशुद्धता सुनिश्चित करें।

भवदीय

(एस आर धल)
महानिदेशक (परीक्षा)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-B.S. ZAFAR MARG, NEW DELHI-110002

No: 1214 /04-Exam/Programme/Main Exam.2018
Dated: 19-11-2018

EXAMINATION SECTION

Circular No. 16 of 2018

To

    All Heads of Department of IA&AD Offices
    RTIs/RTCs/NAAA/iCISA & Director (P)
    (Except overseas Audit Offices)

Subject: Guidelines for On-line registration of candidates for Main Subordinate Audit/Accounts Service (SAS)/Revenue Audit (RA)/Incentive (I)/Continuous Professional Development (CPD)-I&II Examinations and list of Centres.

Sir/Madam,

    As already communicated vide Examination Section Circular No.10 of 2018 issued vide No. 718 /04-Exam/ SAS/RA/I/CPD-I&II/Prog./Sept.2018 dated: 02-07-2018 the Annual SAS/RA/I/CPD-I&II Examinations will be held in December 2018. The date sheet will be issued in due course.

2. The prospective candidates for the aforesaid examinations will be registered online from **22-11-2018 to 28-11-2018**. Since the registration is online, there is no scope for re-opening of the registration as well as that of entries made therein. **It is therefore emphasised that the correctness of the particulars of the candidates should be verified and ensured from the Service Book and other related records in this regard.** Further, once a candidate is registered the chance will be treated as having been availed of.

3. The candidates intending to appear in the above mentioned examinations are to be registered online by filling up applications in the respective Cadre Controlling offices.

- **Sr. DAG/DAG (Admin) or Sr. AO/AO (Admin) of the respective offices are required to personally supervise the process of registration of the candidates and ensure correctness of the particulars of the candidates.**

This will not only ensure the accuracy of the facts but also avoid duplication in registration and act as input control. A certificate to this effect may please be sent by email to the mail ID: exam section@cag.gov.in.

- **For this purpose, the field offices should earmark one or more dedicated Personal Computers with internet facility.**

The passwords for the Registration of the candidates will be sent separately. The password for the approval of candidature by the Heads of Department are being communicated separately.

MOST IMPORTANT

4. Despite clear cut instructions issued to the field offices for online registration of candidates, some cases of incomplete/incorrect/delayed registration have been noticed. **There has been instance of registration of ineligible candidates.** During check of registration details it was noticed that some of the candidates at the time of registration had applied for only Group-I or only for Group-II and at the last moment requested for change of groups. Some of the candidates had not claimed exemption in certain papers at the time of registration and subsequently claimed it either after the closure of registration or at the time of issue of Admit Cards. There were also the cases where the candidates, though had registered themselves on-line in the previous examination registered again as fresh candidates by not using the Index number allotted to them in the latest examination. This was done by small alteration in the name (using space (-)/underscore (_) or comma (,) or dot (.) or suffixing/prefixing/dropping letters in the name. **All these clearly indicate that the particulars of the candidates were not checked properly by the field offices while approving the candidature for the examination.** It should not be repeated.

Special care may be taken in case of candidates join on mutual transfer who are only eligible after completion of 2 years of service in the new office subject to clearing probation if not already completed.

5. It may, therefore, please be ensured inter-alia that:-

(i) Full name of the candidate and his/her parents is recorded as per Service Book. The registration of candidates is to be approved/submitted only after complete checking of all particulars. Heads of Department are requested to please ensure that the particulars filled in are correct and complete and only eligible candidates are registered.

(ii) It is also observed that print of blank Registration details without clicking of the confirm button is being taken. Adequate care should be taken to fill in complete details, click on the submit button, and then take a print out of Registration details. Printing of screen details should invariably be desisted without fail.

The particulars of the candidate are duly checked, particularly the Index No./Year/Branch in which he/she appeared, designation and the exemptions claimed. Particulars of exemptions claimed on account of SAS/SOGE/RA/I/CPD-I examination papers and non-SAS examination papers are filled in the appropriate fields only. The examination year in which exemption secured/earned must invariably be mentioned to enable the Hqrs office to verify the exemption.

(iii) A field for filling up the "Unique ID Number" (UIDN) of the candidates has been created in the on-line registration form. The 'UIDN' was required to be allotted vide Headquarter Circular No. 35-N.G.E./2005 issued vide letter No.315-N.G.E.(App)/11-2004 dated 11-05-2005. It may be ensured that the "Unique ID Number" allotted by the Cadre Controlling office is filled in at the time of registering the candidates for the Examination.

(iv) A field has been provided in the registration module for claiming exemption in PC-16 by the Divisional Accountants/DAO-II, if eligible. The year of passing the Divisional Accountant Grade Examination and the Roll No. are to be entered in the field provided therefore. The

particulars of the Divisional Accountants/DAO-II in regard to claim of exemption in PC-16 are to be duly checked.

(v) The candidates are to be registered by the respective Cadre Controlling offices to which they belong. Photo being uploaded is the latest one, taken not before **1st September, 2018.**

(vi)   **In case of transfer of any candidate to any other office after the candidate has been registered from a particular office, the fact of his transfer to other office may be reported by both the offices to the Headquarters immediately and also to the email ID: examsection@cag.gov.in. Request for change of particulars and centre will not be considered after 03 December, 2018. Candidate will not be allowed to appear other than his/her place of current posting/duty station.**
5. Detailed instructions/steps to be followed for registration of the candidates for the aforesaid examinations are enclosed along with the list of Centres.

6. Further, all other checks prescribed at Chapter IX of MSO (Admin) are to be exercised by the Head of the Department besides thorough verification of vital information furnished by the candidates like category, exemptions claimed etc.

Receipt   of   the   circular   may   please   be   acknowledged   by   email   ID: **examsection@cag.gov.in.**

Encl: As above.

Yours faithfully,

(S.R. Dhall)
Director General (Exam)

Detailed instructions for Registration of Candidates for Annual SAS/RA/I/CPD-I &II Examinations, 2018.

A- Registration of Candidates (Registration Module)

1. Log on to the Web address:http://examreg.cag.gov.in/registration/
2. System asks for your office code and password. Please enter them. Password is being sent.
3. All the important information required in the application for the registration is indicated in **asterisk**. The system will not allow the submission of application unless all information in the fields marked with asterisk is filled in.
4. Enter the **latest** CBT Index number of the candidate if he is already registered under on-line CBT mode of registration. Select Date of Birth and click submit button. Then fill the required field as asked for.
5. The candidates who have taken previous SOG examination and have not taken examination under CBT mode have to enter his/her SOGE index number, year and month in which he/she has appeared last and click on the "Submit New Registration" button. Then fill the required fields as asked for.
6. Particulars of the candidate should be checked carefully before its submission by clicking on "Submit" button. If some information is to be modified it should be done by clicking on 'Edit' button.
   When any of the information is modified/edited by using 'Edit' button, the photo with signature is to be re-uploaded by using 'Browse' button. Repeat, if any of the information is modified/edited by using 'Edit' button, photo with signature has to be re-attached/re-uploaded by using "Browse" button.
7. Once the information is confirmed by using "confirm" button, the modification can not be carried out at registration stage.
8. After confirmation, the system considers the application as final and generates index number of the candidate prefixing 'S' for SAS examination, 'R' for Revenue Audit examination, 'I' for Incentive examination, 'C' for CPD-I and 'CB' for CPD-II examinations.
9. The index number may be noted down for future correspondence and close the window.
10 To facilitate sending messages regarding generation and collection of admit cards and entry into the examination hall, it will be helpful if the optional information like e-mail address and mobile phone numbers of the candidates are filled in.
11. Each registration is counted as one attempt. w.e.f. November 2010 . There are only six attempts permissible to pass the SAS examination. However, the candidates who have exhausted all the six chances and secured exemption in/passed five papers of SAS Examination have been given **four (4) more** consecutive chances commencing from the immediate successive examination and lapsing immediately after conclusion of 4 consecutive SAS examinations. Withdrawal of candidature is **NOT** permissible once the candidate is registered.

12. The centre for candidates shall be their current Duty Station including those candidates who are on deputation to other Offices .

B - Approval by the Head of Department (Admin Module)

1. HOD should thoroughly carry out all the checks as required to be exercised as per Chapter 9 of MSO (Admin) including exemption allowed.
2. Log on to the website http://examreg.cag.gov.in/cag_admin
3. System asks for your User ID and password. User ID is; 'cag', the **password is being sent separately.** Please enter them. HOD can change the user ID and password.
4. The Head of the Department (HOD) can see the details filled in by the candidate. The system exhibits the number of applications received till date with their Index Number.
5. Head of the Department can verify online the exemption claimed by the candidate by clicking on the registration number and the exemption matrix available on the screen.
6. HOD can modify the information furnished by the candidate through "Edit" button. After verification and modification, if any, of the details of the candidate, **click on 'Submit'.** This completes the HOD's approval of the application of the candidate i.e. approval of candidature of the candidate for the examination.
7. **The candidate cannot be kept under 'await' mode. His candidature has to be either 'approved' or 'disapproved'. The candidate in 'await' mode at the time of closing date will be disapproved automatically.**
8. **The HOD should ensure the correctness of the eligibility of the candidates.**

(S.R. Dhall)
Director General /Exam

Exam Centres for Annual SAS/RA/I/CPD-I&II Examinations to be held in December2018.

Sl. No	Name of the Center
1. :	Agartala
2.	Ahmedabad
3.	Aizwal
4.	Allahabad
5.	Bangalore
6.	Bhopal
7.	Bhubaneswar
8.	Chandigarh
9.	Chennai
10.	Madurai
11.	Dehradun
12.	Gangtok
13.	Goa
14.	Gorakhpur
15.	Guwahati
16.	Gwalior
17.	Hyderabad
18.	Itanagar
19.	Imphal
20.	Jaipur
21.	Srinagar
22.	Jammu
23.	Thiruvananthapuram
24.	Kochi
25.	Thrissur
26.	Kohima
27.	Kolkata
28.	Lucknow
29.	Mumbai
30.	Nagpur
31.	New Delhi
32.	Patna
33.	Pune
34.	Raipur
35.	Rajkot
36.	Ranchi
37.	Shillong
38.	Shimla

---------- XXXX ------

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-B.S. ZAFAR MARG, NEW DELHI

No.1109/04-Exam/ Programme/Main Exam.2018

Dated: 16-11-2018

1 9 नवम्बर NOV 2018

EXAMINATION SECTION

Circular No. 15 of 2018

To

All Heads of Department of IA&AD Offices
RTIs/RTCs/NAAA/iCISA & Director (P)
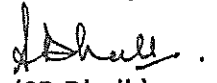
Subject: Conducting of SAS/RA/I/CPD-I&II Main Examinations, 2018.

Sir/Madam,

As already communicated vide Examination Section Circular No.10 of 2018 issued vide No.718/04-Exam/SAS/RA/I/CPD-I&II/Prog./Sept.2018 dated 02-07-2018, next Annual/Main SAS/RA/I/CPD-I&II Examinations are scheduled to be held. It has been planned to open the registration for the aforesaid examinations in the third week of November, 2018.

Receipt of this circular may please be acknowledged through email ID: examsection@cag.gov.in.

Yours faithfully,

(SR Dhall)
Director General (Exam)

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI

Examination Section

Circular No. 14 of 2018

To

All IA&AD Offices
(Including Subordinate Offices)
RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: Subordinate Audit/Accounts Service (SAS) Examination scheduled to be held in 2018 - Determination of relaxed standards for Scheduled Caste/Scheduled Tribe Candidate.

Sir/Madam,

In pursuance of the Supreme Court Judgment of April 1986 and the Government of India, Ministry of Personnel and Public Grievances & Pensions (Department of Personnel & Training) instructions issued vide No. 36012/23/96-Estt (Res) Vol. II dated 3rd October 2000, the Comptroller and Auditor General of India has carefully considered the extent of relaxation to be allowed to the candidates belonging to Scheduled Caste/Scheduled Tribe categories for the SAS Examination scheduled to be held in 2018 and has decided that the extent of relaxation would be as under:-

In all papers of SAS Group – I and II there will be relaxation of upto 5 percent in each individual paper. In other words, the candidate who secure not less than 40 per cent marks in individual paper relaxation of marks upto 5 per cent in that paper will be granted to him/her to declare him/her pass as well as exempt in that paper.

The above relaxation is only in respect of SAS Main Examination 2018. The extent of such relaxation for future SAS examination for SC/ST candidates will be reviewed and notified accordingly before the commencement of such examinations.

Wide publicity may be given to this relaxation and the SC/ST candidates may be informed of the above relaxation suitably.

The receipt of this letter may please be acknowledged by e-mail to id: examsection@cag.gov.in.

Yours faithfully

(S R Dhall)
Director General /Exam

EXAMINATION SECTION

Circular No 13 of 2018

To

**All IA&AD offices,
RTIs/RTCs/NAAA/iCISA &
Director (P)**

Subject:- Allowing direct recruit AAOs to appear in SAS Examination without completion of training.

Sir/Madam

In accordance with Recruitment Rules to the post of Assistant Audit Officer, direct recruit AAOs have to qualify "Subordinate Audit Service Examination" in respective branches during the period of probation, which is ordinarily 2 years.

Further, for confirmation and regular appointment to the post of Assistant Audit Officer, passing of SAS Examination is mandatory for direct recruits AAOs, during the probation period.

As per offer of appointment of direct AAO, failure to qualify the SAS examination during the probation period shall render the direct recruit AAOs liable for discharge from the services.

As far as the requirement of completion of training is concerned, Competent authority has decided that newly recruited AAOs who are undergoing Training in various RTIs/RTCs and who are not able to complete the requisite training before SAS-2018 Examination may also be allowed to appear in SAS-Main Examination 2018. The eligible candidates willing to appear in the said examinations may be informed accordingly.

Yours faithfully

(S. R. Dhall)
Director General/Exam

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10 - B.S.Z. MARG, NEW DELHI.

No./04/Exam/Programme/Main Exam 2018/899
Dated:24-08-2018

EXAMINATION SECTION

Circular No 12 of 2018

To

All IA&AD offices,
RTIs/RTCs/NAAA/iCISA &
Director (P)

Subject: Subordinate Audit/Accounts Service (SAS)/Revenue Audit/Incentive/Continuous Professional Development (CPD)-I and II Main Examination 2018.

Sir/Madam,

In continuation of Examination Section Circular No. 10 of 2018 issued vide No.718/04-Exam/SAS/RA/CPD-I&II/Prog./Sept.2018 dated 02.07.2018, it has been decided by the Competent Authority that the Assistant Accounts Officer (Adhoc) and SAS (Civil Accounts) Examination passed A&E Officials who are yet to be promoted to the post of Assistant Accounts Officer are eligible for appearing in SAS(Civil Audit) main Examination 2018.

The number of chances availed while passing the SAS (Civil Accounts) Examination by AAO (Adhoc) and SAS(Civil Accounts) passed officials shall be taken into account while counting the remaining number of chances available for appearing in SAS (Civil Audit) Examination. The eligible candidates appearing in the said examinations may be informed accordingly.

Yours faithfully

(S. R. Dhall)
Director General/Exam

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA

NEW DELHI

No. 730/DG(Exam)/Result/SAS/RA/I/CPD-I&II/Prog.2018
Date: 09 July 2018

Circular No.11 of 2018

To
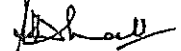
All concerned IA&AD offices,
RTIs/RTCs/NAAA/iCISA& Director (P)

Subject: - Result of SAS/RA/I/CPD-I&II Supplementary Examinations 2017 held in May 2018

Sir/Madam,

This is to inform that the result of SAS/RA/I/CPD-I&II Supplementary Examinations 2017 held from 18 May 2018 to 25 May 2018 has been declared. All concerned Heads of Department are requested to please download the results and the score cards from the website of the CAG by following the path **Home > Quick Links > Examinations>Results** (web link http://examreg.cag.gov.in/cag admin/). The user ID and Password is same as was sent to the Heads of Department for approval of Registration of candidates. Duly signed hard copy is being sent separately.

Yours faithfully,

(S.R.Dhall)
Director General (Exam)

<u>**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,**</u>
<u>**10-BSZ MARG, NEW DELHI.**</u>

No. 718/04-Exam/SAS/RA/CPD-I&II/Prog./Sept.2018
Dated: 02-07-2018

EXAMINATION SECTION
Circular No. 10 of 2018

To

All IA&AD Offices
RTIs/RTCs/NAAA Shimla /iCISA Noida &
Director (P)

Subject:- **Subordinate Audit/Accounts Service (SAS)/Revenue Audit/Incentive/Continuous**
Professional Development (CPD)-I and II Main Examinations 2018.

Sir/Madam,

It has been decided to hold the Subordinate Audit/Accounts Service (SAS)/Revenue
Audit/Incentive/Continuous Professional Development (CPD)-I and II Main Examinations 2018
in the following offices:-

(A)   Audit Offices

(i)   Revenue Audit Examination (RAE) and Continuous Professional Development-I and II
       (CPD-**I&II**) examination will be conducted in all the Audit Offices.

(ii)   Subordinate Audit Service (SAS) Examination will be conducted (for all categories) in
       all the Audit Offices.

(B)   A&E Offices

(i)   Incentive Examination (IE) and Continuous Professional Development-I and II (CPD-
       I&II) Examination will be conducted in all the A&E Offices.

(ii)   Subordinate Accounts Service Examination will be conducted (for all categories) in all the A &E Offices (except for officials from the following 8 A&E offices:

Bihar, Haryana, Kerala, Mizoram, Rajasthan, Sikkim, Tamil Nadu and Uttarakhand).

(C) SAS (Audit) for A&E officials: All the eligible candidates (including fresh candidates) from A&E Offices, (except officials from the 8 A&E offices of Bihar, Haryana, Kerala, Mizoram, Rajasthan, Sikkim, Tamil Nadu and Uttarakhand) have the option either to write SAS (Civil Accounts) Examination or opt for SAS (Civil Audit) Main Examination 2018. However, eligible officials of the 8 A&E offices of Bihar, Haryana, Kerala, Mizoram, Rajasthan, Sikkim, Tamil Nadu and Uttarakhand shall be allowed to write only SAS (Civil Audit) Main Examination 2018. However, candidates after getting promotion as Assistant Accounts Officer/Accounts Officer cannot be allowed to appear in SAS Main Examination 2018.

(ii) After passing the SAS (Civil Audit) Examination, the eligible officials from A&E offices shall be eligible for deputation-cum-eventual absorption in deficit Civil Audit Offices only. However, as per provisions contained in Recruitment Rules to the post of Assistant Audit Officer, **the maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.**

(iii) CPD-II Examination is to be held for all successful candidates of CPD-I Examination, who have passed the CPD-I (Main) Examination held in August 2014.

Yours faithfully,

(S R Dhall)
Director General (Exam)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG,
5,3 7   **NEW DELHI.**
No. /45-Exam/Circulars/SAS/RA/I/CPD-I&II/May 2018/2010(Vol.III)

<u>Speed Post</u>

Dated : 03 -05-2018

EXAMINATION SECTION

Circular No.09 of 2018

To

All concerned Heads of the Department
RTIs/RTCs/NAAA, Shimla/iCISA, Noida & Director (P)

Subject: Admit Cards for   May 2018 Supplementary SAS/RA/I/CPD-I &II Examinations.

Dear Sir/Madam,

The Admit Cards for   May 2018 Supplementary SAS/RA/I/CPD-I &II Examinations scheduled to be held from 18-05-2018 to 25-05-2018 are ready and can be downloaded from the following link from 07-05-2018 to 14-05-2018. The Admit Cards are to be issued by the office and no direct downloading by the candidate is permitted. The candidate has to affix his recent passport size photo taken not before **1st March, 2018.**

On the admit card in the space provided for thereon and sign it. The candidate's signature is to be attested on the admit card by Sr. AO/AO In-charge of the administration. It is in two copies; one for the candidate and the other for the office record (Office copy). Print of admit cards can be taken in batches of 25 Admit Cards with one click as per following route:

*   Link http://examreg.cag.gov.in/cag_admin
*   Use "user ID and HOD password" is as communicated earlier for approval of candidature.
*   After log in click on SAS/RA/I/CPD-I&II candidates appearing in the menu bar.
*   Click on 'to print 25 admit cards with hyper link 0_24, 25_49........so on' to take print in batches of 25 Admit Cards.
*   For taking print of one Admit card, just click on the Index Number of the candidate.

Admit cards have to be countersigned by the Sr. AO/AO (Admn.) in the space provided for in the Admit Card.

Receipt of this circular letter may please be acknowledged by email id: examsection@cag.gov.in.

Yours faithfully,

(S R Dhall)
Director General (Exam)

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10 - B.S.Z. MARG, NEW DELHI.

Speed Post

497

No.   /45-Exam/Circulars/SAS/RA/I/CPD-I&II/ May 2018 (Suppl.)/2010/Vol.III

Dated: 27-04-2018

EXAMINATION SECTION

Circular No. 08 of 2018

To

All IA&AD offices,
RTIs/RTCs/NAAA/iCISA &
Director (P)

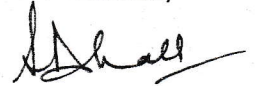Subject: Date Sheet for Supplementary Subordinate Audit/Accounts Service (SAS)/Revenue Audit (RA)/Incentive (I) and Continuous Professional Development (CPD)-I&II Examinations May 2018.

Sir/Madam,

In continuation of Examination Section Circular No. 05 of 2018 issued vide No. 470/45-Exam/Circulars/April 2018/Supply/2010(Vol.III) dated: 16-04-2018, it is stated that the Supplementary SAS/RA/I/CPD-I&II Examinations will be conducted from 18-05-2018 to 25-05-2018 as per enclosed Date Sheet. The eligible candidates appearing in the said examinations may be informed accordingly.

Receipt of this circular letter may please be acknowledged by e-mail to ID: **examsection@cag.gov.in.**

Encls: Date Sheet

Yours faithfully

(S. R. Dhall)
Director General/Exam

Date Sheet for SAS/RA/I/CPD-I &II Supplementary Examinations, May 2018

Date / Day		Forenoon Session (10.00 Hrs to 12.00/12.30 Hrs)	Afternoon Session (14.00 Hrs to 16.00 Hrs)
18-05-18	Friday	PC-1 & IE-2 (2 paper)	RAE-1, IE-1& PC-27 (3 papers)
19-05-18	Saturday	PC-2 RAE-2 & RAE-3 (3 paper)	C-4 (1 paper)
20-05-18	Sunday	Holiday	Holiday
21-05-18	Monday	PC-3 & IE-3 (2 papers)	C-3 (1 paper)
22-05-18	Tuesday	PC-4 & IE-4 (2 papers)	PC-16, 17, 18, 19 & 20 (5 papers)
23-05-18	Wednesday	PC- 5, 6, 7 & RAE-10 (4 papers)	PC-21, 22, 23, 24, 25 & 26 RAE-4 to RAE-9 (12 papers)
24-05-18	Thursday	PC- 13, 14 & 15 (3 papers)	C-2 (1 paper)
25-05-18	Friday	PC- 8, 9, 10, 11 & 12 (5 papers)	C - 1 (1 paper)

Batch Timings

Date	Forenoon Session Batch I	Afternoon Session Batch II
18-05-2018 (Friday)	10:00 to 12:30	14:00 to 16:00
19-05-18 to 25-05-18	10:00 to 12:00	14:00 to 16:00

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10-BSZ Marg, NEW DELHI

No.4945-Exam/Circulars/ May. 2018/2010(Vol.III)

Dated: 24 -04-2018

EXAMINATION SECTION

CIRCULAR NO. 07 of 2018

To

All concerned IA&AD offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: May 2018 Supplementary Subordinate Audit/Accounts Service (SAS)/Revenue
Audit/Incentive and Continuous Professional Development (CPD)-I &II Examinations.

Sir/Madam,

It is for information that for Hindi medium candidates of PC-1, Language Skills, the commonly used "Akshar" Font with Remington Key board customized layout will be made available for giving the examination in the May 2018 Supplementary SAS Examination. The same is already uploaded in the demo test link of CAG's website for practice by the candidates in PC-1, Language Skills. The demo test is available at the website http://cbexams.com/cagdtest, which can also be accessed through CAG's website under route About Us—Resources—Examination. For PC-4/IE-4 Information Technology (Practical) & PC-1 Language Skills paper of May, 2018 (Supplementary) SAS/Incentive Examinations, the operating system and the software will be "Windows XP" and above. Candidates may therefore familiarise themselves accordingly. It is reiterated that the candidates may be encouraged to do practice in the relevant papers including Section – B (Drafting and Writing Abilities Basics) of PC-1, Language Skills, for familiarization with the CBT mode of examination.

Further, the Tab & Control Keys, Cut, Copy and Paste commands are deactivated in CBT mode while giving examination in PC-1, Language Skills. "Indent" buttons shown in the tool box will be used for increasing/decreasing para spacing as mentioned in the instructions. In PC-4/IE-4, Information Technology (Practical) paper also, the shortcut keys like "Ctrl. Key" will be disabled.
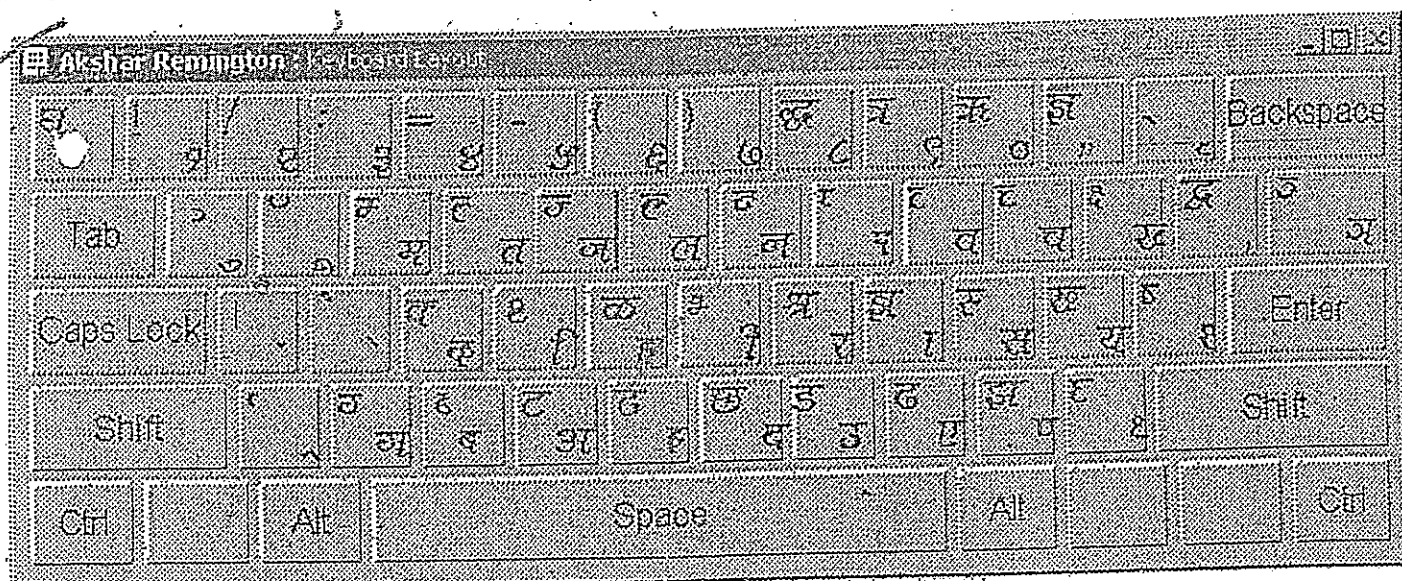
Candidates appearing in the May,2018 Supplementary SASE/IE may, therefore, be informed accordingly.

Receipt of this circular letter may please be acknowledged by e-mail to ID: **examsection@cag.gov.in.**

Yours faithfully,

(S R Dhall)
Director General /Exam
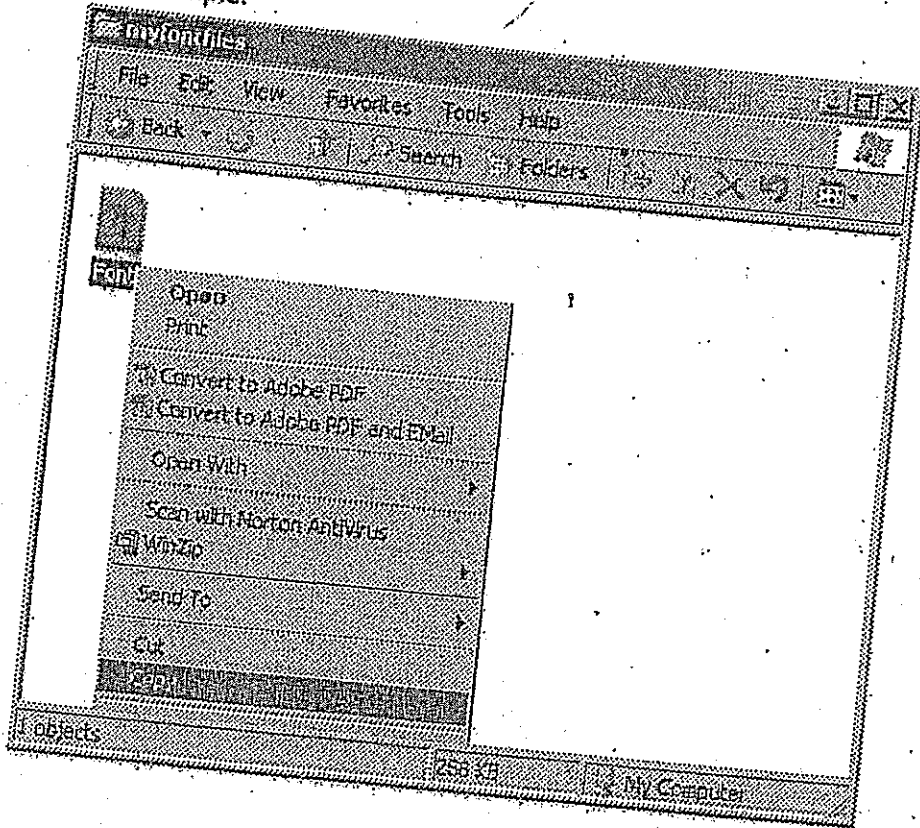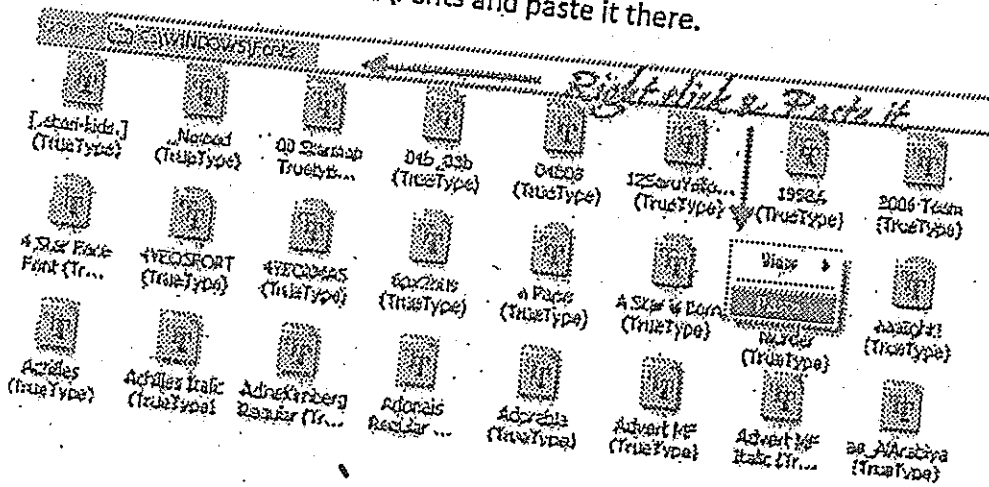
Akshar Remington Keyboard Layout

Steps how to download the font and install it.

- Download the font from the link.
- Open the folder where the font downloaded.
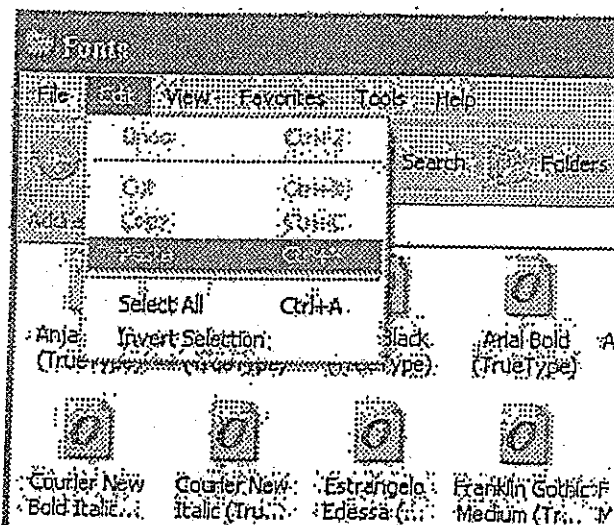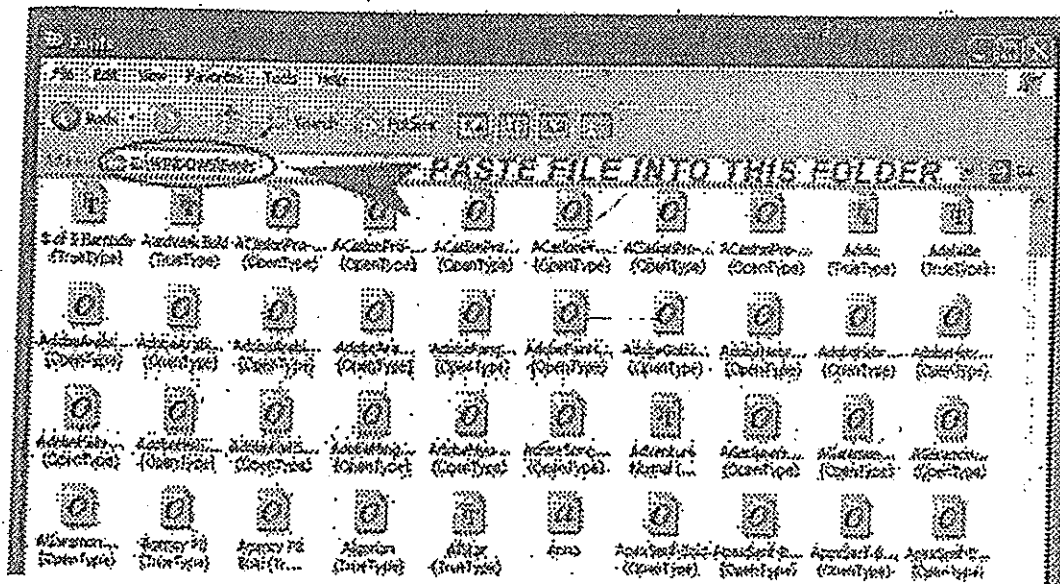- Right click the font and copy it.

For example:

- Go to C:\WINDOWS\Fonts and paste it there.

O.R

PASTE FILE INTO THIS FOLDER

File Edit View Favorites Tools Help

Undo   Ctrl+Z

Cut   Ctrl+X
Copy

Select All   Ctrl+A
Invert Selection

Anja   Black   Arial Bold   A
(TrueType)   ...Type)   (TrueType)

Courier New   Courier New   Estrangelo   Franklin Gothic F
Bold Italic... Italic (Tru... Edessa (...   Medium (Tr... M

INSTRUCTION: Type your answer in the text-box provided below.

अपना To type the answer in Hindi, Draft in hindi download the Hindi Fonts. Click here to download Font Akshar and copy them to "C:\WINDOWS\Fonts\" folder before writing your answer. Select the respective font from the font dropdown list. After typing paste/Draft please click the Save button provided below.

हिन्दी में उत्तर टाइप करने के लिए, हिन्दी फॉन्ट्स डाउनलोड करें। फॉन्ट Akshar डाउनलोड करने के लिए यहाँ क्लिक करें और उन्हें "C:\WINDOWS\Fonts\" फोल्डर में कॉपी करें अपना उत्तर लिखने से पहले।

Ctrl key, control key; Cut, Copy and Paste commands will not be activated in the answer text box.

Save is there (happens) for every 5 seconds.

o Download Akshar Remington keyboard layout you can't click here.

o View Documentation to install Fonts in "C:\WINDOWS\Fonts\" you can click here.

B I U ≡ ≡ ≡ ≡ ≔ ≔

[TAB] ≔ ≔ [Font _____] [Size ▾]

Speed Post

No. 476/45-Exam/Circulars/May.. 2018/2010(Vol.III)

Dated: 18-04-2018

EXAMINATION SECTION

Circular No.6 of 2018

To

All concerned IA&AD offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: On-line registration of candidates for conducting Supplementary SAS/RA/I/ CPD-I&II Examinations in May, 2018.

Sir/Madam,

Password for approval of candidature of eligible candidates for Supplementary SAS/RA/I/CPD-I&II Examinations- May,2018 is being sent to all the concerned offices. Approval/disapproval of candidature by the Heads of Department, as the case may be, should be completed positively by 25-04-2018 as no further extension will be given thereafter.

The HOD should ensure the correctness of the eligibility of the candidates.

Yours faithfully,

(S R Dhall)
Director General /Exam

No:470/45-Exam/Circulars/April 2018/Supply/2010(Vol.III)

Dated: 16-04-2018

EXAMINATION SECTION

Circular No. 05 of 2018

To

All Heads of Department of IA&AD Offices
RTIs/RTCs/NAAA/iCISA & Director (P)
(Except overseas Audit Offices)

Subject: Guidelines for On-line registration of candidates for Supplementary Subordinate Audit/Accounts Service (SAS)/Revenue Audit/Incentive/Continuous Professional Development (CPD)-I Examinations scheduled to be held in May, 2018 and list of Centres.

Sir/Madam,

As already communicated vide Examination Section Circular No.04 of 2018 issued vide No. /45-Exam/Circulars/Supply.18/2012 dated 16-04-2018, the Supplementary SAS/RA/I/CPD-I&II Examinations will be held in May, 2018. The Examination would be conducted for the existing candidates i.e. the candidates who have appeared in SAS/RA/I/CPD-I&II Main Examinations of September 2017 or earlier examinations but failed to qualify the Examination. The date sheet will be issued in due course.

2. The prospective candidates for the aforesaid examinations will be registered online from 18-04-2018 to 24-04-2018. Since the registration is online, there is no scope for re-opening of the registration as well as that of entries made therein. It is therefore emphasized that the correctness of the particulars of the candidates should be verified from the Service Book and other related records. Further, once a candidate is registered the chance will be treated as having been availed of.

3. The candidates intending to appear in the above mentioned examinations are to be registered online by filling up applications in the respective Cadre Controlling offices.

- Sr. DAG/DAG (Admin) or Sr. AO/AO (Admin) of the respective offices are required to personally supervise the process of registration of the candidates and ensure correctness of the particulars of the candidates.

  This will not only ensure the accuracy of the facts but also avoid duplication in registration and act as input control.

- For this purpose, the field offices should earmark one or more dedicated Personal Computers with internet facility.

The passwords for the Registration of the candidates will be sent separately. The password for the approval of candidature by the Heads of Department are being communicated separately.

MOST IMPORTANT

4.   Despite clear cut instructions issued to the field offices for online registration of candidates, some cases of incomplete/incorrect/delayed registration have been noticed. <u>There has been instance of registration of ineligible candidates.</u> During check of registration details it was noticed that some of the candidates at the time of registration had applied for only Group-I or only for Group-II and at the last moment requested for change of groups. Some of the candidates had not claimed exemption in certain papers at the time of registration and subsequently claimed it either after the closure of registration or at the time of issue of Admit Cards. There were also the cases where the candidates, though had registered themselves on-line in the previous examination registered again as fresh candidates by not using the Index number allotted to them in the latest examination. This was done by small alteration in the name (using space (-)/underscore (_) or comma (,) or dot (.) or suffixing/prefixing/dropping letters in the name. <u>All these clearly indicate that the particulars of the candidates were not checked properly by the field offices while approving the candidature for the examination.</u> It should not be repeated.

        In order to reduce the incidences of ineligible candidates appearing in the examination, the printout of particulars only, after submit button has been clicked, is to be taken and should be checked by the candidates and certified that particulars are correct. This should be kept on record. In case of any exigencies where this cannot be done, a list of such candidates be forwarded to this office by email to exam section mail ID <u>examsection@cag.gov.in</u>.

It may, therefore, please be ensured inter-alia that:-

(i)   Full name of the candidate and his/her parentage is recorded as per Service Book. The registration of candidates is to be approved/submitted only after complete checking of all particulars. Heads of Department are requested to please ensure that the particulars filled in are correct and complete and only eligible candidates are registered.

(ii)   The particulars of the candidate are duly checked, particularly the Index No./Year/Branch in which he/she appeared, designation and the exemptions claimed. Particulars of exemptions claimed on account of SAS/SOGE/RA/I/CPD-I&II examination papers and non-SAS examination papers are filled in the appropriate fields only. The examination year in which exemption secured/earned must invariably be mentioned to enable the Hqrs. office to verify the exemption.

(iii) A field for filling up the "Unique ID Number" (UIDN) of the candidates has been created in the on-line registration form. The 'UIDN' was required to be allotted vide Headquarter Circular No. 35-N.G.E./2005 issued vide letter No.315-N.G.E.(App)/11-2004

dated 11-05-2005. It may be ensured that the "Unique ID Number" allotted by the Cadre Controlling office is filled in at the time of registering the candidates for the Examination.

(iv) A field has been provided in the registration module for claiming exemption in PC-16 by the Divisional Accountants/DAO-II, if eligible. The year of passing the Divisional Accountant Grade Examination and the Roll No. are to be entered in the field provided therein. The particulars of the Divisional Accountants/DAO-II in regard to claim of exemption in PC-16 are to be duly checked.

(v) The candidates are to be registered by the respective Cadre Controlling offices to which they belong. Photo being uploaded is the latest one, taken not before **1st March, 2018.**

(vi) In case of transfer of any candidate to any other office after the candidate has been registered from a particular office, the fact of his transfer to other office may be reported to the Headquarters immediately. Request for change of particulars and centre may be sent only by email to the mail ID examsection@cag.gov.in so that appropriate action is taken early. No request for any change will be accepted after 01 May 2018. Candidate will not be allowed to appear other than his/her place of current posting/duty station.

_5. Detailed instructions/steps to be followed for registration of the candidates for the aforesaid examinations are enclosed along with the list of Centres.

6. Further, all other checks prescribed at Chapter IX of MSO (Admin) are to be exercised by the Head of the Department besides thorough verification of vital information furnished by the candidates like category, exemptions claimed etc.

Receipt of the circular may please be acknowledged by email ID: examsection@cag.gov.in only.

Encl: As above.

Yours faithfully,

(S.R. Dhall)
Director General (Exam)

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Detailed instructions for Registration of Candidates for May 2018 Supplementary SAS/RA/I/CPD-I&II Examinations.

A- Registration of Candidates (Registration Module)

1.   Log – on to the Web address: http://examreg.cag.gov.in/registration/

2.   System asks for your office code and password. Please enter them. Password is being sent.

3.   All the important information required in the application for the registration is indicated in asterisk. The system will not allow the submission of application unless all information in the fields marked with asterisk is filled in.

4.   Enter the latest CBT Index number of the candidate if he is already registered under on-line CBT mode of registration. Select Date of Birth and click submit button. Then fill the required field as asked for.

5.   The candidates who have taken previous SOG examination and have not taken examination under CBT mode have to enter his/her SOGE index number, year and month in which he/she has appeared last and click on the "Submit New Registration" button. Then fill the required fields as asked for.

6.   Particulars of the candidate should be checked carefully before its submission by clicking on "Submit" button. If some information is to be modified it should be done by clicking on 'Edit' button.
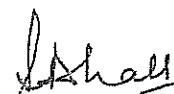
When any of the information is modified/edited by using 'Edit' button, the photo with signature is to be re-uploaded by using 'Browse' button. Repeat, if any of the information is modified/edited by using 'Edit' button, photo with signature has to be re-attached/re-uploaded by using "Browse" button.

7.   Once the information is confirmed by using "confirm" button, the modification cannot be carried out at registration stage.

8.   After confirmation, the system considers the application as final and generates index number of the candidate prefixing 'S' for SAS Examination, 'R' for Revenue Audit Examination, 'I' for Incentive Examination and 'C' for CPD-I and 'CB' for CPD-II Examinations.

9.   The index number may be noted down for future correspondence and close the window.

10.   To facilitate sending messages regarding generation and collection of admit cards and entry into the examination hall, it will be helpful if the optional information like e-mail address and mobile phone numbers of the candidates are filled in.

11.   Each registration is counted as one attempt. w.e.f. November 2010 . There are only six attempts permissible to pass the SAS examination. However, the candidates who have exhausted all the six chances and secured exemption in/passed five papers of SAS Examination have been given four (4) more consecutive eligible chances commencing from

the immediate successive examination and lapsing immediately after conclusion of 4 consecutive eligible SAS examinations. Withdrawal of candidature is **NOT** permissible once the candidate is registered.

12.   The centre for candidates shall be their current Duty Stations including those candidates who are on deputation to other Offices.

B - Approval by the Head of Department (Admin Module)

1.   HoD should thoroughly carry out all the checks as required to be exercised as per Chapter 9 of MSO (Admin) including exemption allowed.

2.   Log on to the website http://examreg.cag.gov.in/cag_admin

3.   System asks for your User ID and password. User ID is; 'cag', the password is being sent separately. Please enter them. HoD can change the user ID and password.

4.   The Head of the Department (HoD) can see the details filled in by the candidate. The system exhibits the number of applications received till date with their Index Number.

5.   Head of the Department can verify online the exemption claimed by the candidate by clicking on the registration number and the exemption matrix available on the screen.

6.   HoD can modify the information furnished by the candidate through "Edit" button. After verification and modification, if any, of the details of the candidate, click on 'Submit'. This completes the HoD's approval of the application of the candidate i.e. approval of candidature of the candidate for the examination.

7.   **The candidate cannot be kept under 'await' mode. His candidature has to be either 'approved' or 'disapproved'. The candidate in 'await' mode at the time of closing date will be disapproved automatically.**

8.   In case of corrections of any error pointed out by the candidates regarding essential details, the same should be forwarded immediately after verification to exam section mail ID examsection@cag.gov.in for correction before the admit cards are generated.

9.   HoD should ensure the correctness of the eligibility of the candidates and only after the verification HoD approval should accorded.

(S R Dhall)
Director General (Exam)

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Exam centres for May 2018 SAS/RA/I/CPD-I&II Examinations.

Sl. No	Name of the Center
1.	Agartala
2.	Ahmedabad
3.	Aizwal
4.	Allahabad
5.	Bangalore
6.	Bhopal
7.	Bhubaneswar
8.	Chandigarh
9.	Chennai
10.	Madurai
11.	Dehradun
12.	Gangtok
13.	Goa
14.	Gorakhpur
15.	Guwahati
16.	Gwalior
17.	Hyderabad
18.	Itanagar
19.	Imphal
20.	Jaipur
21.	Srinagar
22.	Jammu
23.	Thiruvanathapuram
24.	Kochi
25.	Thrissur
26.	Kohima
27.	Kolkata
28.	Lucknow
29.	Mumbai
30.	Nagpur
31.	New Delhi
32.	Patna
33.	Pune
34.	Raipur
35.	Rajkot
36.	Ranchi
37.	Shillong
38.	Shimla

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Circular No. 4 of 2018

To

All concerned IA&AD offices,
RTIs/RTCs/NAAA/iCISA & Director (P)
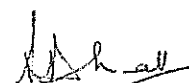
Subject: Conducting Supplementary SAS/RA/I/CPD-I&II Examinations in
May, 2018.

Sir/Madam,

In terms of Staff Appointment Wing Circular No. 34-Staff (App-I)/2011 issued vide letter No. 938-Staff (App-I)/25-2011 dated 24-11-2011 Supplementary Examination for SAS is to be conducted twice every year. Accordingly the next Supplementary examination will be conducted in May 2018. It has also been decided to conduct Supplementary Revenue Audit/Incentive and CPD-I&II examinations in May 2018 along with Supplementary SAS exam. The dates will be intimated later. The on-line Registration of candidates will be from 18-04-2018 to 24-04-2018.

Receipt of the circular may please be acknowledged by email ID: examsection@cag.gov.in.

Yours faithfully

(S.R.Dhall)
Director General (Exam.)

<u>Urgent for Wide Circulation</u>

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI

<u>Examination Section</u>

468
No.   /35-Exam/2008/V
Date: 13-04-2018

Circular No. 03 of 2018

To

All IA&AD Offices
(Including Subordinate Offices)
RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: Supplementary Subordinate Audit/Accounts Service (SAS) Examination of Main SAS Examination2017 - Determination of relaxed standards for Scheduled Caste/Secluded Tribe Candidate.
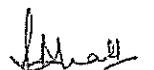
Sir/Madam,

The extent of relaxation allowed to the candidates belonging to Scheduled Caste/ Scheduled Tribe categories for the SAS Examination as per Examination Section Circular No. 11 of 2017 issued vide No.770/35-Exam/2008/V dated 10-08-2017 will continue to be applicable for Supplementary Subordinate Audit/Accounts Service (SAS) Examination to be held in May 2018.

The extent of such relaxation for future SAS examination for SC/ST candidates will be reviewed and notified accordingly before the commencement of such examinations.

Wide publicity may be given to this relaxation and the SC/ST candidates may be informed of the above relaxation suitably.

The receipt of this letter may please be acknowledged by email ID : examsection@cag.gov.in.

Yours faithfully,

(S R Dhall)
Director General/Exam

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA,
NEW DELHI

No.*/04-Exam/Progr./Annual SAS/RA/I/CPD-I&II/Sept.18
Dated: 06 -03-2018

EXAMINATION SECTION

CIRCULAR NO. 2 of 2018

To

All concerned IA&AD offices
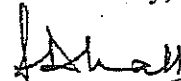RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: Eligibility criteria of candidates for appearing in the Annual/Main 2018
Subordinate Audit/Accounts Service (SAS) Examination.

Sir/Madam,

In continuation of Staff Appointment Wing Circular No. 02-Staff (App-1)/2018
issued vide their No.88-Staff (App.-1)/18-2010/KW dated 18-01-2018 regarding relaxation in
the provisions contained in Para 9.2.6 of the C&AG's MSO (Admn.) Vol.I, it is stated that the
next annual/regular SAS/RA/I/CPD-I&II Examinations are proposed to be conducted in the
month of September 2018. Eligibility criteria of the candidates for appearing in the SAS
Annual/Main 2018 examination, the cut off date has been decided as Ist September, 2018.

Receipt of this circular may please be acknowledged through   email ID:
examsection@cag.gov.in.

Yours faithfully,

(S R Dhall)
Director General/Exam

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10 - B.S.Z. MARG, NEW DELHI.

No.   06 /D.G.(Exam)/Result/SAS/RA/IE/CPD-I&II/Prog.-2017
Date: 04 -01-2018

Circular No.01 of 2018

To

All concerned IA&AD offices,
RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: - Result of September 2017 SAS/RA/I/CPD-I&II Examinations.

Sir/Madam,

This is to inform you that the result of September 2017 SAS/RA/I/CPD-I&II Examinations held from 06-10-2017 to 14-10-2017 has been declared. All concerned HsOD are requested to please download the result and the score cards from either of the following web links, www.cag.gov.in/content/examinations /Results   Or cag.gov.in >About us > Resources > Examinations>Results. The user ID and Password is same as was sent to the HsOD for approval of Registration of candidates. Duly signed hard copy is being sent separately.

Yours faithfully

Sd/
(S.R.Dhall)
Director General /Exam