

Tour Programme for 3rd Quarter 2020-21 AMG-V

Subject:-Tour programme for the period from October 2020 to December 2020.

DAG (AMG -V) has directed to prepare the tour programme of field parties for the period from October 2020 to December 2020. Out of 40 Units selected as per new audit plan for the third and fourth quarter, the following 25 Units are selected for audit in 3rd quarter (Oct. 2020 to December 2020).

- 1 Distt. Commandant Home Guards, Kaithal
- 2 Tehsildar (Tehsil) Kaithal
- 3 Tehsildar (Tehsil)Guhla
- 4 Tehsildar (Tehsil) Kalayat
- 5 Tehsildar (Sub-Tehsil) Pundri
- 6 Tehsildar (Sub-Tehsil) Siwan
- 7 Tehsildar (Sub-Tehsil) Dhand
- 8 Tehsildar (Sub-Tehsil) Rajound
- 9 Haryana Granth Academy, Panchkula
- 10 Chief Secy. to Govt.
- 11 Haryana Wakf Board, Ambala
- 12 Kurukshetra Development Board, Kurukshetra
- 13 Haryana Tourism Department, Chandigarh
- 14 Director Public Relation Department, Chandigarh
- 15 Government Press Karnal
- 16 Government Press Panchkula
- 17 DC (Nazir) Karnal
- 18 Commandant 4th BN, HAP Madhuban
- 19 Commandant 5th BN, HAP Madhuban

- 20 Commandant 1st IRB, HAP, Ambala City
- 21 DC (Flood & Famine), Ambala
- 22 DC (Flood & Famine), Kurukshetra
- 23 ADGP, (CID) Panchkula
- 24 Secy. to Governor Haryana
- 25 Secy. Haryana Vidhan Sabha, Chandigarh

One Unit Director State Crime Bureau, Moginand, Panchkula is allotted to Party No. 4 for audit from 19/8/2020 to 04/9/2020, due to Covid-19 Positive to Party Members audit was held up from 28/09/2020. 5 days has been allotted to Party No. 4 to conclude above mention unit.

Formation of Party as directed by DAG (AMG-V) :-

Party No.01

- i) Smt. Shivali Rana, Sr. AO (Additional Charge)

- ii) Sh. Sanjeev Kumar, AAO
- iii) Sh. Sagar Naskar, AAO

Party No. 02

Temporarily posted in Hq. for PDP related works.

Party No. 03

- i) Sh. Jugal Kishore, Sr AO (Additional Charge)
- ii) Sh. S.R. Punia, AAO
- iii) Sh. Subhash Chand, AAO

Party No. 04

- i) Sh. Jugal Kishore, Sr. AO
- ii) Sh. Sandeep Pareek, AAO
- iii) Sh. Rakesh Kumar, Supervisor

Party No. 05

- i) Smt. Shivali Rana, Sr. AO
- ii) Sh. Inderjit Tanwar, AAO
- iii) Sh. Madan Lal, AAO

Tour programme of 04 field parties has been prepared and placed across the file for kind consideration and approval please.

Tour Programme for 3rd Quarter 2020-21

Audit Party No. 1

Party Members: *Smt. Shivali Rana, Sr. AO, Sh. Sanjeev Kumar, AAO & Sh. Sagar Naskar, AAO*

Holidays: October:-2,3,4,10,11,17,18,24,25,30,31 November:-1,7,8,14,15,21,22,28,29,30 December:-5,6,12,13,19,20,25,26,27

S. No.	Cluster	Name of Unit	Period of Audit	Dates of Audit	Party days	Previous Audit Party (Sh./Smt.)	Risk Category
1	Law & Order	Distt. Commdt. Home Guards, Kaithal	04/2014 to 03/2020	5/10/2020 to 9/10-2020	5	Dharamvir Kaushik, BR Grewal, Surinder Kumar	L
2	General Admn.	Tehsildar, Kaithal	04/2017 to 03/2020	12/10/2020 to 16/10/2020	5	OP Parkash Ravish, Anil Sharma, Ashok Kumar	L
3	General Admn.	Tehsildar (Tehsil) Guhla	04/2017 to 03/2020	19/10/2020 to 22/10/2020	4	-do-	L
4	General Admn.	Tehsildar (Tehsil) Kalayat	04/2017 to 03/2020	23/10/2020 to 28/10/2020	4	-do-	L
5	General Admn.	Tehsildar (Sub Tehsil) Pundri	04/2017 to 03/2020	29/10/2020 to 04/11/2020	4	-do-	L
6	General Admn.	Tehsildar (Sub Tehsil) Siwan	04/2017 to 03/2020	05/11/2020 to 10/11/2020	4	-do-	L
7	General Admn.	Tehsildar (Dhand)	04/2017 to 03/2020	11/11/2020 to 16/11/2020	4	-do-	L
8	General Admn.	Tehsildar (Sub Tehsil) Rajound	04/2017 to 03/2020	17/11/2020 to 20/11/2020	4	-do-	L

9	Law & Order	Commdt. 4 th BN, HAP Madhuban.	07/2018 to 07/2020	23/11/2020 to 02/12/2020	7	Jugal Kishore, Sr. AO, Gulshan Kumar	M
10	General Admn.	DC (Flood & Famine) Kaithal	8/18 to 8/2020	03/12/2020 to 11/12/2020	7	Sanjay Dhingra, Anand Kumar, Rakesh Kumar	M
11	General Admn.	Secy. to Governor House	04/2019 to 03/2020	14/12/2020 to 31/12/2020	13	Jugal Kishore, Madan Lal	H

Note:

1. Party may prepare all the audit inspection reports in Hindi and ensure to send IR and related files to Hqrs. within 5 days of completion of audit.
2. All observations to be incorporated in IR should be linked with KDs properly.
3. Party may take transit on Monday from Chandigarh and back to Chandigarh on last working day of the week irrespective of distance (as already circulated).If Saturdays are working party will continue to work in the department.
5. Minimum two advance paras should be contributed by each audit party in the quarter.
6. Party conducting the audit of any head office will collect and submit list of DDOs under that head.
7. Party conducting audit of D.C. Office, will also test check records relating to D.R.O. cum L.A.C & Small Savings.
8. **New Compliance Audit guidelines to be followed while preparing Inspection Reports.**
9. **Party may prepare desk review & got approved from DAG before commencement of audit.**

Assistant Audit Officer

Sr. Audit Officer

**Dy. Accountant General
(AMG-V)**

Tour Programme of Audit Party No. 3

Party Members: Sh. Jugal Kishore, Sr. AO, Sh. S.R. Punia, AAO, Sh. Subhash Chand, AAO

Holidays: October:-2,3,4,10,11,17,18,24,25,30,31 November:-1,7,8,14,15,21,22,28,29,30 December:-5,6,12,13,19,20,25,26,27

S. N.	Cluster	Name of Unit	Period of Audit	Dates of Audit	Party days	Previous Audit Party (Sh./Smt.)	Risk Category
1	General Admn.	DC (Flood & Famine) Kurukshetra	04/2018 to 03/2020	05/10/2020 to 16/10/2020	10	Ramesh Kumar, Yogesh Kumar	M
2	Culture & Tourism	Tourism Department Haryana, Chandigarh	04/2019 to 03/2020	19/10/2020 to 11/11/2020	17	1 st Audit in AMG-V	H
3	General Admn.	Director Public Relation, Chandigarh	04/2019 to 03/2020	12/11/2020 to 04/12/2020	16	1 st Audit in AMG-V	H
4	General Admn.	DC (Nazir) Karnal	04/2018 to 03/2020	07/12/2020 to 18/12/2020	10	Ramesh Kumar, Yogesh Kumar, SK Malhotra	M
5	Law & Order	Comdt. 5 th BN HAP Madhuban	07/2018 to 08/2020	21/12/2020 to 31/12/2020	8	Jugal Kishore, Gulshan Kumar	M

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Assistant Audit Officer

Sr. Audit Officer

**Dy. Accountant General
(AMG-V)**

Tour Programme of Audit Party No. 4

Party Members: Sh. Jugal Kishore, Sr. AO, Sh. Sandeep Pareek, AAO, Sh Rakesh Kumar, Supervisor

Holidays: October:-2,3,4,10,11,17,18,24,25,30,31 November:-1,7,8,14,15,21,22,28,29,30
5,6,12,13,19,20,25,26,27

December:-

S. N.	Cluster	Name of Unit	Period of Audit	Dates of Audit	Party days	Previous Audit Party (Sh./Smt.)	Risk Cat.
1	Law & Order	Director State Crime Bureau, Moginand, Panchkula	4/18 to 7/2020	05/10/2020 to 09/10/2020	5	Ramesh Kumar, Yogesh kumar, Sushil Kumar	M
2	General Admn.	Under Secy (General) Govt. O/o Chief Secy. Haryana	04/2019 to 03/2020	12/10/2020 to 06/11/2020	19	Ramesh Kumar, Yogesh kumar, Rakesh Kumar	H
3	Law & Order	ADGP, CID, Panchkula	04/2018 to 07/2020	09/11/2020 to 20/11/2020	10		M
4	Law & Order	Comdt. 1 st BN HAP, Ambala City	08/2018 to 03/2020	23/11/2020 to 04/12/2020	9	Sanjay Dhingra, Anand Kumar, Rakesh Kumar	M
5	General Admn.	Secy. Vidhan Sabha	04/19 to 03/2020	07/12/2020 to 31/12/2020	18	JS Rathee, Vishal Badjatya, Sandeep Pareek	H

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Assistant Audit Officer

Sr. Audit Officer

**Dy. Accountant General
(AMG-V)**

Tour Programme of Audit Party No. 5

Party Members: Ms. Shivali Rana, Sr. AO, Sh. Madan Lal, AAO & Sh. Inderjit Tanwar, AAO

Holidays: October:-2,3,4,10,11,17,18,24,25,30,31 November:-1,7,8,14,15,21,22,28,29,30 December:-5,6,12,13,19,20,25,26,27

S. No.	Cluster	Name of Unit	Period of Audit	Dates of Audit	Party days	Previous Audit Party (Sh./Smt.)	Risk Category
1	Culture & Tourism	Haryana Granth Academy, Panchkula	04/2016 to 03/2020	05/10/2020 to 09/10/2020	5	1 st Audit in AMG-V	L
2	General Admn.	Government Press, Panchkula	02/2019 to 03/2020	12/10/2020 to 23/10/2020	10	Jugal Kishore, S.R Punia	M
3	General Admn.	Haryana Waqf Board, Ambala Cantt.	04/2019 to 03/2020	26/10/2020 to 20/11/2020	19	Sanjay Kumar, S.R. Punia, Anand Kumar	H
4	General Admn.	Kurukshetra Development Board, Kurukshetra	04/2019 to 03/2020	23/11/2020 to 18/12/2020	19	Sanjay Kumar, S.R Punia, Anand Kumar	H
5	General Admn.	Government Press Karnal	4/2018-03/2020	21/12/2020 to 31/12/2020	08	J.S Rathee, Sr. AO, Yogesh Kumar, AAO	M

Assistant Audit Officer

Sr. Audit Officer

**Dy. Accountant General
(AMG-V)**