

Date 06/01/2021 :12:25:11  
: (RUPEES IN THOUSAND)

**Progressive Monthly Expenditure Report For Month: December and Year: 2020-2021**

OFFICE / DDO NAME :- PAG (AE) Rajasthan, Jaipur  
PAY & ACCOUNTS OFFICE :- PAO, O/O PR. AG (A&E) RAJASTHAN, JAIPUR

Standard Numeric Codes	Head, Subhead and other Details	Budget Estimates	Additional Budget Allotted	Net Allotted Budget as on Date	Total Net Expenditure	Available DDO Budget
------------------------	---------------------------------	------------------	----------------------------	--------------------------------	-----------------------	----------------------

MH: 2016

**Group A**

0001	<b>Salaries</b>					
	<b>Pay of Officers</b>	5010.00	875.00	5885.00	4866.20	1018.80
	<b>Grade pay of Officers</b>	0.00	0.00	0.00	0.00	0.00
	<b>Leave Encashment (LTC)</b>	0.00	170.00	170.00	42.43	127.57
	<b>Arrears</b>	0.00	61.00	61.00	60.44	0.56
	<b>Dearness/Foreign Allowance</b>	1107.00	0.00	1007.00	827.25	179.75
	<b>Other Allowances</b>					
	House Rent Allowances	678.00	130.00	808.00	668.35	139.65
	Honorarium	4.00	6.00	10.00	5.51	4.50
	Children Education allowance	60.00	0.00	0.00	0.00	0.00
	Leave Travel concession	29.00	371.00	400.00	58.50	341.50
	Transport Allowance	158.00	15.00	173.00	144.00	29.00
	Dearness Allowances on T.A	35.00	0.00	35.00	24.48	10.52
	Any other Allowances	0.00	0.00	0.00	0.00	0.00
	<b>Other Allowances Total</b>	<b>964.00</b>	<b>522.00</b>	<b>1426.00</b>	<b>900.84</b>	<b>525.16</b>
	<b>Salaries Total</b>	<b>7081.00</b>	<b>1628.00</b>	<b>8549.00</b>	<b>6697.16</b>	<b>1851.84</b>
0006	<b>Medical Treatment</b>	30.00	0.00	25.00	19.86	5.14
0011	<b>Domestic Travel Expenses</b>	278.00	85.00	93.00	14.44	78.56
0012	<b>Foreign Travel Expenses</b>	0.00	0.00	0.00	0.00	0.00
	<b>Group A Total</b>	<b>7389.00</b>	<b>1713.00</b>	<b>8667.00</b>	<b>6731.47</b>	<b>1935.53</b>

MH: 2016

## Group B

0001	<b>Salaries</b>					
	<b>Pay of Officers</b>	98752.00	7250.00	106002.00	86506.45	19495.55
	<b>Grade pay of Officers</b>	0.00	0.00	0.00	0.00	0.00
	<b>Leave Encashment (LTC)</b>	0.00	2000.00	2000.00	1371.67	628.33
	<b>Pay of N.G Estt.</b>	177244.00	3500.00	180744.00	150174.51	30569.49
	<b>Grade Pay N.G Estt.</b>	0.00	0.00	0.00	0.00	0.00
	<b>Arrears</b>	0.00	1700.00	1700.00	1135.18	564.82
	<b>Dearness/Foreign Allowance</b>	55097.00	0.00	50000.00	40190.07	9809.93
	<b>Festival Advance</b>	0.00	830.00	830.00	830.00	0.00
	<b>Bonus</b>	0.00	2600.00	2600.00	2405.71	194.29
	<b>Other Allowances</b>					
	House Rent Allowances	33116.00	5100.00	38216.00	31422.92	6793.09
	Honorarium	86.00	0.00	86.00	40.38	45.62
	Children Education allowance	4250.00	0.00	4250.00	4122.50	127.50
	Leave Travel concession	2925.00	0.00	2925.00	1033.67	1891.33
	Transport Allowance	18807.00	2893.00	21700.00	17290.64	4409.36
	Dearness Allowances on T.A	4155.00	0.00	3755.00	2939.66	815.34
	Any other Allowances	360.00	0.00	335.00	335.00	0.00
	<b>Other Allowances Total</b>	<b>63699.00</b>	<b>7993.00</b>	<b>71267.00</b>	<b>57184.77</b>	<b>14082.23</b>
	<b>Salaries Total</b>	<b>394792.00</b>	<b>25873.00</b>	<b>415143.00</b>	<b>339798.36</b>	<b>75344.64</b>
0002	<b>Wages</b>	11.00	5.00	16.00	9.90	6.10
0003	<b>Overtime Allowances</b>	0.00	0.00	0.00	0.00	0.00
0006	<b>Medical Treatment</b>	4505.00	0.00	4505.00	3664.57	840.43
0011	<b>Domestic Travel Expenses</b>	4590.00	0.00	3188.00	2130.15	1057.85
0012	<b>Foreign Travel Expenses</b>	0.00	0.00	0.00	0.00	0.00

0 0 1 3	<b>Office Expenses</b>					
	<b>L.P.S</b>	159.00	0.00	159.00	97.81	61.20
	<b>O.O.E</b>					
	Telephone and Trunk call Charges	216.00	0.00	216.00	150.56	65.44
	Service postage and telegram charges	444.00	0.00	444.00	219.22	224.78
	Misc. Procurement of goods and materials	1023.00	840.00	1863.00	1388.13	474.88
	Electricity & Water charges	0.00	0.00	0.00	0.00	0.00
	Hiring of Inspection Vehicle	0.00	498.00	498.00	361.66	136.35
	Office expenses (Misc. Procurement of Services)	1023.00	0.00	1023.00	449.46	573.54
	Reimbursement of News Paper/Brief case claims	392.00	408.00	800.00	390.84	409.16
	Office expenses (Misc. Others)	0.00	85.00	85.00	26.69	58.31
	<b>O.O.E Total</b>	<b>3098.00</b>	<b>1831.00</b>	<b>4929.00</b>	<b>2986.55</b>	<b>1942.45</b>
	<b>Others</b>	0.00	0.00	0.00	0.00	0.00
	<b>Special Contingencies (New)</b>					
	Purchase of Modular Furniture	0.00	0.00	0.00	0.00	0.00
	Purchase of Office Furniture	0.00	2345.00	2345.00	0.00	2345.00
	Purchase of Air conditions	0.00	0.00	0.00	0.00	0.00
	Purchase of CCTV Cameras	0.00	0.00	0.00	0.00	0.00
	Purchase of staff car	0.00	0.00	0.00	0.00	0.00
	Other Procurement of goods(Photo copiers/FAX etc.)	0.00	236.00	236.00	89.14	146.86
	Procurement of Services	0.00	0.00	0.00	0.00	0.00
	Others	0.00	0.00	0.00	0.00	0.00
	<b>Special Contingencies (New) Total</b>	<b>0.00</b>	<b>2581.00</b>	<b>2581.00</b>	<b>89.14</b>	<b>2491.86</b>
	<b>Office Expenses Total</b>	<b>3257.00</b>	<b>4412.00</b>	<b>7669.00</b>	<b>3173.49</b>	<b>4495.51</b>
0 0 1 4	<b>Rent, Rates and Taxes</b>					
	<b>Building Rent</b>	0.00	0.00	0.00	0.00	0.00
	<b>Municipal/Property taxes</b>	0.00	0.00	0.00	0.00	0.00
	<b>Others</b>	0.00	0.00	0.00	0.00	0.00
	<b>Rent, Rates and Taxes Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

0016	<b>publications</b>					
	Audit and Account Reports etc. wrt HQ Approval	0.00	0.00	0.00	0.00	0.00
	Admin Reports and Magazines etc	0.00	0.00	0.00	0.00	0.00
	Others	0.00	0.00	0.00	0.00	0.00
	<b>publications Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
0027	<b>Minor Works</b>					
	HQ Admin approved	0.00	0.00	0.00	0.00	0.00
	HOD's Approved etc	0.00	0.00	0.00	0.00	0.00
	Others	0.00	0.00	0.00	0.00	0.00
	<b>Minor Works Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
0028	<b>Professional Services</b>					
	Outsourcing of MTS	608.00	157.00	765.00	656.47	108.53
	Security	0.00	0.00	0.00	0.00	0.00
	DEOs, Steno, Driver etc.	192.00	79.00	271.00	201.86	69.14
	Hiring of Retired Personnel	0.00	0.00	0.00	0.00	0.00
	Legal Charges etc	0.00	65.72	65.72	65.63	0.09
	Others	0.00	0.00	0.00	0.00	0.00
	Training					
	Group A	0.00	0.00	0.00	0.00	0.00
	Group B and Others	0.00	17.60	17.60	17.60	0.00
	<b>Training Total</b>	<b>0.00</b>	<b>17.60</b>	<b>17.60</b>	<b>17.60</b>	<b>0.00</b>
	Outsourcing for cleaning works	0.00	0.00	0.00	0.00	0.00
	Outsourcing of Canteen staff	924.00	0.00	601.00	180.88	420.12
	Hiring of Experts	0.00	0.00	0.00	0.00	0.00
	<b>Professional Services Total</b>	<b>1724.00</b>	<b>319.32</b>	<b>1720.32</b>	<b>1122.44</b>	<b>597.88</b>
0031	<b>Grants-in-aid-General</b>	0.00	100.00	100.00	100.00	0.00
0032	<b>Contribution</b>	0.00	0.00	0.00	0.00	0.00

0050	<b>Other Charges</b>	59.00	0.00	59.00	0.00	59.00
0070	<b>Deduct Recoveries</b>	0.00	0.00	0.00	-185.81	185.81
9913	<b>Information Technology</b>					
	IT-AMC,Stationary and Cartridge etc.	0.00	578.70	578.70	440.95	137.75
	IT-Hardware Software	0.00	94.40	94.40	94.38	0.03
	IT-Others	0.00	0.00	0.00	0.00	0.00
	<b>Information Technology Total</b>	<b>0.00</b>	<b>673.10</b>	<b>673.10</b>	<b>535.33</b>	<b>137.77</b>
	<b>Group B Total</b>	<b>408938.00</b>	<b>31382.42</b>	<b>433073.42</b>	<b>350348.43</b>	<b>82724.99</b>

MH: 2016

**Group C**

0001	<b>Salaries</b>					
	<b>Pay of Officers</b>	21427.00	5272.00	26699.00	20565.85	6133.15
	<b>Grade pay of Officers</b>	0.00	0.00	0.00	0.00	0.00
	<b>Leave Encashment (LTC)</b>	0.00	400.00	400.00	229.16	170.84
	<b>Arrears</b>	0.00	515.00	515.00	418.60	96.40
	<b>Dearness/Foreign Allowance</b>	5723.00	0.00	4800.00	3496.19	1303.81
	<b>Other Allowances</b>					
	House Rent Allowances	5844.00	0.00	4500.00	3297.83	1202.17
	Honorarium	15.00	0.00	15.00	5.50	9.50
	Children Education allowance	750.00	0.00	162.00	54.00	108.00
	Leave Travel concession	516.00	0.00	516.00	191.24	324.76
	Transport Allowance	3319.00	0.00	2110.00	1482.04	627.96
	Dearness Allowances on T.A	733.00	0.00	360.00	251.95	108.05
	Any other Allowances	0.00	0.00	0.00	0.00	0.00
	<b>Other Allowances Total</b>	<b>11177.00</b>	<b>0.00</b>	<b>7663.00</b>	<b>5282.56</b>	<b>2380.44</b>
	<b>Salaries Total</b>	<b>38327.00</b>	<b>6187.00</b>	<b>40077.00</b>	<b>29992.37</b>	<b>10084.63</b>
0006	<b>Medical Treatment</b>	795.00	0.00	151.00	99.04	51.96

0011	<b>Domestic Travel Expenses</b>	810.00	190.00	1000.00	846.65	153.35
0012	<b>Foreign Travel Expenses</b>	0.00	0.00	0.00	0.00	0.00
	<b>Group C Total</b>	<b>39932.00</b>	<b>6377.00</b>	<b>41228.00</b>	<b>30938.06</b>	<b>10289.94</b>

### Statement of Internal Control

#### **1. Scope of Responsibility**

As the Head of the Department of IA&AD, Office of the Pr. A.G. (A&E) Rajasthan, Jaipur. I am responsible, inter alia, for the preparation of expenditure and other statements relating to this department. The accounts/statements of the department have been prepared accordingly. Rule 64 of the general financial Rules also, inter alia, stipulates that I shall ensure that the public funds appropriated to the department as reflected in the accounts have been used for the purpose for which they were meant. I am satisfied that the organizational structure of my department as well as internal controls including internal audit, are geared to effectively ensure that the public monies are expended for the purposes these are authorized and are correctly brought to Government accounts without delay and are properly reflected in the accounts.

In my considered view the organizational structure of the department and the internal control framework functioned effectively to identify and manage the risks

#### **2. The Risk & Control Framework**

The major areas of risk in the economic, efficient and effective functioning of my department are:-

- Management of IT resources, critical for compilation of accounts.
- Management of human resources, entailing effective supervision and capacity building.
- Management of external environment namely timely receipt of complete and accurate accounts from treasuries and PWD Divisions.

#### **3. Capacity to Handle Risk**

In my office risks are handled through specific delegation of responsibilities and powers to different levels as well as through effective supervision and monitoring. I consider the arrangements for handling of risk through this process to be adequate.

#### **4. Purpose of the System of Internal Control**

The office follows the internal control procedures and other orders issued by the government including the Ministry of Finance. I have monitored the observance of the internal control procedures and I am satisfied that these were followed effectively.

#### **5. Review of Effectiveness**

The effectiveness of the internal control procedures is overseen through the mechanism of internal audit. The results of such audit are brought to my notice and, wherever necessary, rectification action is taken promptly. I am satisfied that the internal audit was effective in bringing out the deficiencies of the internal control systems and these were rectified with reasonable promptness.

#### **Remarks**

ANNEXURE I

Progressive total Exp.as per DDO (iBEMS)	Progressive total Exp.as per PAO (PFMS)	Diff.(+)/(-) If any	reason for Diff.
Rs.388017950	Rs.387963950	54000	Due to non incorporation of recovery of Festival Advance in iBEMS in 12/2020.

**Certified that the expenditure figures booked by our office are duly reconciled with  
Pay and Account Office**