

Date 05/04/2021 :04:58:57
: (RUPEES IN THOUSAND)

Progressive Monthly Expenditure Report For Month: March and Year: 2020-2021

OFFICE / DDO NAME :- **PAG (AE) Rajasthan, Jaipur**
PAY & ACCOUNTS OFFICE :- **PAO, O/O PR. AG (A&E) RAJASTHAN, JAIPUR**

| Standard Numeric Codes | Head, Subhead and other Details | Budget Estimates | Additional Budget Allotted | Net Allotted Budget as on Date | Total Net Expenditure | Available DDO Budget |
|------------------------|---------------------------------|------------------|----------------------------|--------------------------------|-----------------------|----------------------|
|------------------------|---------------------------------|------------------|----------------------------|--------------------------------|-----------------------|----------------------|

MH: 2016

Group A

| | | | | | | |
|-------------|---------------------------------|----------------|-------------|----------------|----------------|-------------|
| 0001 | Salaries | | | | | |
| | Pay of Officers | 5874.60 | 0.00 | 5804.90 | 5804.90 | 0.00 |
| | Grade pay of Officers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Leave Encashment (LTC) | 170.00 | 0.00 | 169.46 | 169.46 | 0.00 |
| | Arrears | 60.44 | 0.01 | 60.44 | 60.44 | 0.00 |
| | Dearness/Foreign Allowance | 998.68 | 0.01 | 986.83 | 986.83 | 0.00 |
| | Festival Advance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Allowances | | | | | |
| | House Rent Allowances | 807.39 | 0.01 | 807.39 | 807.39 | 0.00 |
| | Honorarium | 10.00 | 0.00 | 9.61 | 9.61 | 0.01 |
| | Children Education allowance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Leave Travel concession | 400.00 | 0.00 | 255.42 | 255.42 | 0.00 |
| | Transport Allowance | 172.80 | 0.00 | 172.80 | 172.80 | 0.00 |
| | Dearness Allowances on T.A | 29.38 | 0.00 | 29.38 | 29.38 | 0.00 |
| | Any other Allowances | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Allowances Total | 1419.57 | 0.01 | 1274.60 | 1274.59 | 0.01 |
| | Salaries Total | 8523.29 | 0.03 | 8296.22 | 8296.22 | 0.01 |
| 0006 | Medical Treatment | 25.00 | 5.00 | 23.68 | 23.68 | 0.00 |
| 0011 | Domestic Travel Expenses | 93.00 | 0.00 | 19.43 | 19.42 | 0.01 |
| 0012 | Foreign Travel Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Group A Total | 8641.29 | 5.03 | 8339.34 | 8339.32 | 0.01 |

MH: 2016

Group B

| | | | | | | |
|------|-----------------------------------|------------------|----------------|------------------|------------------|-------------|
| 0001 | Salaries | | | | | |
| | Pay of Officers | 105889.00 | 0.00 | 105523.43 | 105523.43 | 0.00 |
| | Grade pay of Officers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Leave Encashment (LTC) | 2000.00 | 145.39 | 2145.39 | 2145.39 | 0.00 |
| | Pay of N.G Estt. | 180210.00 | 0.00 | 179977.30 | 179977.30 | 0.00 |
| | Grade Pay N.G Estt. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Arrears | 1700.00 | 158.21 | 1629.62 | 1629.62 | 0.00 |
| | Dearness/Foreign Allowance | 48583.00 | 0.00 | 48480.45 | 48480.45 | 0.00 |
| | Festival Advance | 936.00 | 0.00 | 752.00 | 752.00 | 0.00 |
| | Bonus | 2600.00 | 0.00 | 2419.53 | 2419.53 | 0.00 |
| | Other Allowances | | | | | |
| | House Rent Allowances | 38098.00 | 0.00 | 38014.29 | 38014.29 | 0.00 |
| | Honorarium | 86.00 | 168.20 | 254.20 | 254.19 | 0.01 |
| | Children Education allowance | 4250.00 | 7.50 | 4257.50 | 4257.50 | 0.00 |
| | Leave Travel concession | 2925.00 | 4430.28 | 7340.21 | 7340.21 | 0.00 |
| | Transport Allowance | 20949.00 | 0.00 | 20905.65 | 20905.65 | 0.00 |
| | Dearness Allowances on T.A | 3562.00 | 0.00 | 3554.26 | 3554.26 | 0.00 |
| | Any other Allowances | 335.00 | 0.00 | 335.00 | 335.00 | 0.00 |
| | Other Allowances Total | 70205.00 | 4605.98 | 74661.11 | 74661.10 | 0.01 |
| | Salaries Total | 412123.00 | 4909.58 | 415588.82 | 415588.81 | 0.01 |
| 0002 | Wages | 16.00 | 0.00 | 14.88 | 14.88 | 0.00 |
| 0003 | Overtime Allowances | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0006 | Medical Treatment | 4505.00 | 1350.00 | 5854.94 | 5854.94 | 0.00 |
| 0011 | Domestic Travel Expenses | 3188.00 | 153.35 | 3341.35 | 3341.35 | 0.00 |
| 0012 | Foreign Travel Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | |
|--|---|----------------|----------------|----------------|----------------|-------------|
| 0 0 1 3 | Office Expenses | | | | | |
| | L.P.S | 159.00 | 0.00 | 158.97 | 158.97 | 0.00 |
| | O.O.E | | | | | |
| | Telephone and Trunk call Charges | 216.00 | 0.00 | 216.00 | 216.00 | 0.00 |
| | Service postage and telegram charges | 444.00 | 0.00 | 310.00 | 310.00 | 0.00 |
| | Misc. Procurement of goods and materials | 1863.00 | 450.00 | 2313.00 | 2312.99 | 0.01 |
| | Electricity & Water charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Hiring of Inspection Vehicle | 498.00 | 0.39 | 498.39 | 498.39 | 0.00 |
| | Office expenses (Misc. Procurement of Services) | 1023.00 | 0.00 | 773.00 | 773.00 | 0.00 |
| | Reimbursement of News Paper/Brief case claims | 800.00 | 100.00 | 891.11 | 891.11 | 0.00 |
| | Office expenses (Misc. Others) | 85.00 | 0.00 | 85.00 | 85.00 | 0.00 |
| | O.O.E Total | 4929.00 | 550.39 | 5086.50 | 5086.49 | 0.01 |
| | Others | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Special Contingencies (New) | | | | | | |
| Purchase of Modular Furniture | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Purchase of Office Furniture | 2345.00 | 0.00 | 2345.00 | 2345.00 | 0.00 | |
| Purchase of Air conditions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Purchase of CCTV Cameras | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Purchase of staff car | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Other Procurement of goods(Photo copiers/FAX etc.) | 236.00 | 0.00 | 204.78 | 204.78 | 0.00 | |
| Procurement of Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Others | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Special Contingencies (New) Total | 2581.00 | 0.00 | 2549.78 | 2549.78 | 0.00 | |
| Office Expenses Total | 7669.00 | 550.39 | 7795.25 | 7795.24 | 0.01 | |
| 0 0 1 4 | Rent, Rates and Taxes | | | | | |
| | Building Rent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Municipal/Property taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Others | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Rent, Rates and Taxes Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | |
|------------------|--|----------------|--------------|----------------|----------------|-------------|
| 0 0 1 6 | publications | | | | | |
| | Audit and Account Reports etc. wrt HQ Approval | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Admin Reports and Magazines etc | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Others | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | publications Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0 0 2 7 | Minor Works | | | | | |
| | HQ Admin approved | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | HOD's Approved etc | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Others | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Minor Works Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0 0 2 8 | Professional Services | | | | | |
| | Outsourcing of MTS | 917.00 | 0.00 | 883.93 | 883.93 | 0.00 |
| | Security | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | DEOs, Steno, Driver etc. | 339.00 | 0.00 | 270.62 | 270.62 | 0.00 |
| | Hiring of Retired Personnel | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Legal Charges etc | 65.72 | 31.38 | 97.10 | 97.10 | 0.00 |
| | Others | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Training | | | | | |
| | Group A | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Group B and Others | 17.60 | 10.00 | 27.60 | 27.60 | 0.00 |
| | Training Total | 17.60 | 10.00 | 27.60 | 27.60 | 0.00 |
| | Outsourcing for cleaning works | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Outsourcing of Canteen staff | 200.00 | 50.84 | 231.71 | 231.71 | 0.00 |
| | Hiring of Experts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Professional Services Total | 1539.32 | 92.21 | 1510.95 | 1510.95 | 0.00 |
| 0 0 3 1 | Grants-in-aid-General | 100.00 | 668.95 | 768.95 | 768.95 | 0.00 |
| 0 0 3 2 | Contribution | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | |
|------|---------------------------------------|------------------|----------------|------------------|------------------|---------------|
| 0050 | Other Charges | 59.00 | 0.00 | 9.60 | 9.60 | 0.00 |
| 0070 | Deduct Recoveries | 0.00 | 0.00 | 0.00 | -185.81 | 185.81 |
| 9913 | Information Technology | | | | | |
| | IT-AMC, Stationary and Cartridge etc. | 770.30 | 0.00 | 770.30 | 770.30 | 0.00 |
| | IT-Hardware Software | 902.30 | 662.00 | 1361.55 | 1361.55 | 0.00 |
| | IT-Others | 59.00 | 0.00 | 59.00 | 59.00 | 0.00 |
| | Information Technology Total | 1731.60 | 662.00 | 2190.85 | 2190.85 | 0.00 |
| | Group B Total | 430930.92 | 8386.49 | 437075.59 | 436889.76 | 185.83 |

MH: 2016

Group C

| | | | | | | |
|------|-----------------------------------|-----------------|--------------|-----------------|-----------------|-------------|
| 0001 | Salaries | | | | | |
| | Pay of Officers | 25035.00 | 0.00 | 24995.95 | 24995.95 | 0.00 |
| | Grade pay of Officers | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Leave Encashment (LTC) | 400.00 | 0.00 | 347.85 | 347.84 | 0.01 |
| | Arrears | 515.00 | 0.00 | 418.60 | 418.60 | 0.00 |
| | Dearness/Foreign Allowance | 4256.00 | 0.00 | 4249.31 | 4249.31 | 0.00 |
| | Festival Advance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Allowances | | | | | |
| | House Rent Allowances | 4013.00 | 0.00 | 4006.65 | 4006.65 | 0.00 |
| | Honorarium | 15.00 | 26.40 | 41.39 | 41.39 | 0.00 |
| | Children Education allowance | 162.00 | 0.00 | 54.00 | 54.00 | 0.00 |
| | Leave Travel concession | 516.00 | 65.50 | 581.25 | 581.24 | 0.01 |
| | Transport Allowance | 1799.00 | 0.00 | 1791.64 | 1791.64 | 0.00 |
| | Dearness Allowances on T.A | 306.00 | 0.00 | 304.58 | 304.58 | 0.00 |
| | Any other Allowances | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Allowances Total | 6811.00 | 91.90 | 6779.51 | 6779.50 | 0.01 |
| | Salaries Total | 37017.00 | 91.90 | 36791.22 | 36791.20 | 0.02 |
| 0006 | Medical Treatment | 151.00 | 130.00 | 271.37 | 271.37 | 0.00 |

| | | | | | | |
|------------------|---------------------------------|-----------------|---------------|-----------------|-----------------|-------------|
| 0 0 1 1 | Domestic Travel Expenses | 1000.00 | 156.35 | 1156.34 | 1156.34 | 0.00 |
| 0 0 1 2 | Foreign Travel Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Group C Total | 38168.00 | 378.25 | 38218.93 | 38218.91 | 0.02 |

Statement of Internal Control

1. Scope of Responsibility

As the Head of the Department of IA&AD, Office of the Pr. A.G. (A&E) Rajasthan, Jaipur. I am responsible, inter alia, for the preparation of expenditure and other statements relating to this department. The accounts/statements of the department have been prepared accordingly. Rule 64 of the general financial Rules also, inter alia, stipulates that I shall ensure that the public funds appropriated to the department as reflected in the accounts have been used for the purpose for which they were meant. I am satisfied that the organizational structure of my department as well as internal controls including internal audit, are geared to effectively ensure that the public monies are expended for the purposes these are authorized and are correctly brought to Government accounts without delay and are properly reflected in the accounts.

In my considered view the organizational structure of the department and the internal control framework functioned effectively to identify and manage the risks.

2. The Risk & Control Framework

The major areas of risk in the economic, efficient and effective functioning of my department are:-

- a) Management of IT resources, critical for compilation of accounts.
- b) Management of human resources, entailing effective supervision and capacity building.
- c) Management of external environment namely timely receipt of complete and accurate accounts from treasuries and PWD Divisions.

3. Capacity to Handle Risk

In my office risks are handled through specific delegation of responsibilities and powers to different levels as well as through effective supervision and monitoring. I consider the arrangements for handling of risk through this process to be adequate.

4. Purpose of the System of Internal Control

The office follows the internal control procedures and other orders issued by the government including the Ministry of Finance. I have monitored the observance of the internal control procedures and I am satisfied that these were followed effectively.

5. Review of Effectiveness

The effectiveness of the internal control procedures is overseen through the mechanism of internal audit. The results of such audit are brought to my notice and, wherever necessary, rectification action is taken promptly. I am satisfied that the internal audit was effective in bringing out the deficiencies of the internal control systems and these were rectified with reasonable promptness.

Remarks

ANNEXURE I
Progressive total Progressive total Diff.(+)/(-) reason
Exp.as per DDO Exp.as per PAO If any for Diff.
(iBEMS) (PFMS)
Rs.483447994 Rs.483447994 NIL -

**Certified that the expenditure figures booked by our office are duly reconciled with
Pay and Account Office**