

Office of the Accountant General (A&E)-I, U.P, Allahabad

No. Admn-I/Gr-3/TFR/36881

Dated ./8.07.2018

Office Order

In supersession of this office circular no Admn-I/Gr-III/Inter-co ordination – transfer /34089-34095 dated 31.01.2014 the intra office transfer posting guidelines of all staff Gr.”B” & Gr.”C” staff of this office is being modified. These guidelines have been framed in compliance HQ circular no. Staff Wing/2014, No-10 staff (App-II) 63-2013 dated 06.01.2014, Comptroller Auditor General’s MSO (Administration) Vol.-I and office procedure manual 2011, office of the Accountant General (A&E)-I, U.P. Allahabad. The revised guidelines are as follows:-

- 01. The Gr.”B” and Gr.”C” staff (excluding MTS) shall not be transferred from a particular post/charge before the lapse of a minimum period of 2 years.
- 02. Short tours will not be treated as interruption in continuous period in any seat/charge/section, if the staff concerned is posted back in the same seat/charge/section/.
- 03. No member of clerical staff should be allowed remain in the same section/wing for more than 5 years without specific approval of Accountant General and a person having worked in a seat or section should not be posted again to the same seat or section after a short interval.
- 04. Section wise/charge wise posting would be done by the Transfer/Posting board in case of intra office transfer.
- 05. Any proposal for transfer/posting of staff should be forwarded to Admin section for submission before the transfer posting board.
- 06. The meeting of transfer board will normally held in every quarter. The meeting could be preponed or postponed as per administrative requirement after the approval of Head of department i.e. Accountant General/Head of office i.e. Dy. A.G./Admn.
- 07. No informal request of posting/transfer would be considered by transfer posting board.
- 08. If any employee is retained in particular seat/charge for administrative requirement the same officials would be considered for transfer in next board meeting.

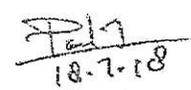
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09. In case of special circumstance/administrative requirement, the respective Accepting Authority of two transfer/posting boards can issue order of transfer/posting without any reference or recommendation of the board. However such cases of transfer will be put up to next meeting of concerned transfer board.

10. The Accountant General may relax any of the above provision and orders of transfer/posting retention keeping in view of the administrative requirement. However all such proposal should invariably forwarded by the Group Officer incharge of co-ordinations to Administration, with specific reason, for necessary approval thereof.

This issues with the approval of Accountant General.

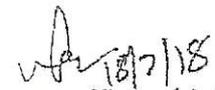

18.7.18

Dy. Accountant General / Admn

Copy forwarded to following for information and necessary action. 36882-85, 92

01. Secretary to Accountant General O/o the Accountant General (A&E)-I, U.P Allahabad.
02. All Group officer of O/o the Accountant General (A&E)-I, U.P Allahabad.
03. Sr.AO/Admn/GD/TM-II/Fund-1 O/o the Accountant General (A&E)-I, U.P Allahabad.
04. All Branch Officer O/o the Accountant General (A&E)-I, U.P Allahabad.
05. AO/ITCG for hosting on internet & intranet

TR-13243


18/7/18

Sr. Accounts officer/Admn

कार्यालय महालेखाकार (लेखा एवं हकदारी)-प्रथम, उत्तर प्रदेश, इलाहाबाद

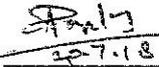
संख्या : प्रशासन-1/वर्ग-3/स्था0 एवं तै0स0/38108

दिनांक : 20.07.2018

कार्यालय आदेश

महालेखाकार महोदय ने वर्ग 'ख' एवं वर्ग "ग" अराजपत्रित एवं वर्ग "ख" राजपत्रित अधिकारियों के अन्तर समन्वय स्थानान्तरण से सम्बन्धित स्थानान्तरण एवं तैनाती समिति में निम्नलिखित अधिकारियों को नामित किया है :-

01	अन्तर समन्वय "ख" राजपत्रित	उप महालेखाकार/ प्रशासन
		उप महालेखाकार/ निधि
		वरिष्ठ लेखाधिकारी/ प्रशासन
02	वर्ग 'ख' अराजपत्रित एवं वर्ग "ग"	वरिष्ठ लेखाधिकारी/ प्रशासन
		लेखाधिकारी/ टी0एम0-2
		श्री ए0के0 लाल लेखाधिकारी/ निधि

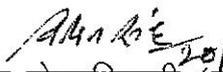

20.7.18
उप महालेखाकार/ प्रशासन

संख्या : प्रशासन-1/वर्ग-3/ स्था0 एवं तै0स0/38109-11,14,16,18 तददिनांक
प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

01. सचिव, महालेखाकार (लेखा एवं हकदारी)-प्रथम एवं द्वितीय, उत्तर प्रदेश इलाहाबाद।
02. समस्त वर्गाधिकारी, कार्यालय महालेखाकार (लेखा एवं हकदारी)-प्रथम उत्तर प्रदेश इलाहाबाद।
03. लेखाधिकारी/ टी0एम0-2, कार्यालय महालेखाकार (लेखा एवं हकदारी)-प्रथम उत्तर प्रदेश इलाहाबाद
04. श्री ए0के0 लाल, लेखाधिकारी/ निधि, कार्यालय महालेखाकार (लेखा एवं हकदारी)-प्रथम उत्तर प्रदेश इलाहाबाद

लेखाधिकारी/ आई0टी0सी0जी0, कार्यालय महालेखाकार (लेखा एवं हकदारी)-प्रथम उत्तर प्रदेश इलाहाबाद को उक्त कार्यालय आदेश कार्यालय के वेब साइट पर अपलोड करने हेतु।

- 07 समस्त सूचना पट्ट।


20/7/18
वरिष्ठ लेखाधिकारी/ प्रशासन

T.R-1 393 05

कार्यालय महालेखाकार (लेखा एवं हकदारी)—प्रथम, उत्तर प्रदेश, इलाहाबाद

संख्या : प्रशासन-1/वर्ग-3/अ0स0स्था0/9834

दिनांक : 02 05.2017

कार्यालय आदेश

कार्यालय आदेश संख्या Admn-I/Gr.-III/Inter-Coordination-Tfr/994 दिनांक 31.01.2014 के क्रम में महालेखाकार महोदय ने वर्ग 'ख' एवं वर्ग "ग" अराजपत्रित (अन्तर कार्यालय) एवं वर्ग "ख" राजपत्रित अधिकारियों (Intra Office) के स्थानान्तरण से सम्बन्धित स्थानान्तरण एवं तैनाती समिति में श्रीमती शैलजा खरे, उप महालेखाकार के स्थान पर श्री प्रेम चन्द्र, वरिष्ठ उप महालेखाकार (राजकोष), कार्यालय महालेखाकार (लेखा एवं हकदारी)—प्रथम, उत्तर प्रदेश, इलाहाबाद को नामित किया है।

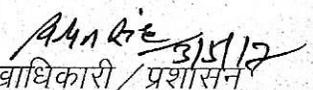


वरिष्ठ उप महालेखाकार/प्रशासन

संख्या : प्रशासन-1/वर्ग-3/अ0स0स्था0/9835, 37-40, 42, 9844 तददिनांक
प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

01. सचिव, महालेखाकार (लेखा एवं हकदारी)—प्रथम एवं द्वितीय, उत्तर प्रदेश इलाहाबाद।
02. समस्त वर्गाधिकारी, कार्यालय महालेखाकार (लेखा एवं हकदारी)—प्रथम एवं द्वितीय, उत्तर प्रदेश इलाहाबाद।
03. श्री प्रेम चन्द्र, वरिष्ठ उप महालेखाकार (राजकोष), कार्यालय महालेखाकार (लेखा एवं हकदारी)—प्रथम, उत्तर प्रदेश, इलाहाबाद
04. वेतन एवं लेखाधिकारी, कार्यालय महालेखाकार (लेखा एवं हकदारी)—प्रथम उत्तर प्रदेश इलाहाबाद।
05. वरिष्ठ लेखाधिकारी/प्रशासन, कार्यालय महालेखाकार (लेखा एवं हकदारी)— द्वितीय, उत्तर प्रदेश इलाहाबाद।
06. लेखाधिकारी/आई0टी0सी0जी0, कार्यालय महालेखाकार (लेखा एवं हकदारी)—प्रथम एवं द्वितीय, उत्तर प्रदेश इलाहाबाद को उक्त कार्यालय आदेश कार्यालय के वेब साइट पर अपलोड करने हेतु।
07. समस्त सूचना पट्ट।

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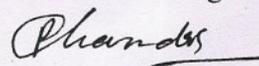

लेखाधिकारी/प्रशासन

OFFICE OF THE ACCOUNTANT GENERAL (A&E)-I, U.P., ALLAHABAD

Guidelines on Transfer and Posting in respect of Group 'B' Gazetted/Non-Gazetted & Group 'C' Staff of Office of the A.G.(A&E)-I, U.P., Allahabad and Office of the A.G.(A&E)-II, U.P., Allahabad.

Inter Office Transfer & Posting

1. A Board for inter-office transfer and posting of Group 'B' Gazetted/Non-Gazetted & Group 'C' staff constituted by the Head of Department as per Circular no.1-Staff Wing/2014, No.10-Staff (App-II) 63-2013 dated 06.01.2014 shall consider the following guidelines in making its recommendations as per the abovementioned circular:-
 - a. No member of staff should normally be kept in the same office continuously for a period exceeding ten years. The officers / officials shall be transferred in order of seniority of their posting in respective offices. However, normally not more than 10 percent of officers/staff (cadre wise), from the office having lower PIP, shall be transferred in a calendar year.
 - b. No members of Group B and Group C staff shall normally be transferred from a particular office before completion of a minimum period of two years.
 - c. Board may also recommend transfer/posting/retention of any official(s), as the case may be, in relaxation of the above subject to the approval of the Head of Department of both the Accounts & Entitlement offices.
 - d. The Board constituted for considering the inter office transfer and posting of staff will meet on 01st week of January each year. The recommendations of the Board alongwith all relevant documents will be submitted before the Accepting Authority by the Chairperson of the Board for final approval. The work of inter office transfer and posting will be initiated and processed by the Administration section of Cadre Controlling Office.
 - e. Head of Department of the Cadre Controlling Office may convene meetings of the Board in special/ emergent circumstances.
 - f. The Board shall also consider instant orders of Govt. of India issued in consultation with Comptroller & Auditor General of India in the matter of transfer between stations.
 - g. Keeping in view the local scenario, the above guidelines can be modified any time by the orders of Head of Department of Cadre Controlling Office.



Deputy Accountant General/Admn.