OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (CIVIL AUDIT),
TAMILNADU & PUDUCHERRY, 361, ANNA SALAI, TEYNAMPET,
CHENNAI – 600 018.

APPLICATION FOR TOUR ADVANCE

ICICI BANK ACCOUNT NUMBER: | | | | | | | | | | | | | |

1. Name :
2. I.D. Number :
3. Designation & Party Number :
4. Basic Pay & Headquarters :
5. Advance outstanding pending submission of Adjustment Bill (Specify the month and Amount) :
6. Month for which advance is required :
7. Amount of advance now applied for : ₹
8. Mode of payment required (cancel whichever is not applicable) : **DD TO PARTY / AT CASH COUNTER / ICICI**
9. i) DA for ..... days at ₹ ..... = ₹.....

   ii) DA for ..... days at ₹ ..... = ₹.....

   iii) DA for ..... days at ₹ ..... = ₹.....

Sanctioned Tour Advance	Total	=
of ₹	90% / 80% thereof	=
for	Bus / Rail fare	=
	Total	=

Sr.A.O/Claims **Signature of the applicant**

RECEIPT

Received ₹ ..... (Rupees .....
.....) being the Tour Advance for the month of
.....

Signature of the applicant