

Government of India
Indian Audit and Accounts Department
Pr. Accountant General (Audit)
Himachal Pradesh, Shimla-171003



भारत सरकार
भारतीय लेखा तथा लेखापरीक्षा विभाग,
प्रधान महालेखाकार लेखापरीक्षा)
हिमाचल प्रदेश, शिमला-171003

No. Estt-GD/Audit/Fur_Auction/2020-21/601

Dated 12-11-2020

Notice inviting quotations for disposal of old/unused furniture, broken/scrap items, steel almiras etc. on as is where is basis

Sealed quotations are invited for **disposal of old/unused furniture, broken/scrap items, steel almiras etc as tabulated in enclosed 'Annexure'**, lying in the **courtyard, room no. 33 and 41** of Gorton Castle building (ground floor) on **"as is where is basis"**.

- (i) Sealed quotations are to be submitted in the office (**GD section**) of the undersigned on all working days upto 4.00 P.M. on 24th November 2020 mentioning therein the price for the material.
- (ii) The quotations shall be opened on 27th November, 2020 at 3:00 P.M. before the Committee, constituted for this purpose.
- (iii) Interested bidders may visit the office for physical inspection of such items/material before 23.11.2020 between 10.00 A.M. to 4.00 P.M. on all working days

TERMS AND CONDITIONS :

1. The bidder shall quote consolidated lump-sum rates in respect of all the material as tabulated in Annexure enclosed.
2. Bidders should submit Rs. 5,000/- as EMD (refundable to unsuccessful bidder) in the form of Demand Draft payable to "Pr. Accountant General (Audit) Himachal Pradesh Shimla".
3. The successful bidder shall pay the amount within two days after opening of bids failing which the bid shall be cancelled and EMD shall be forfeited as per the discretion of the Pr. Accountant General Himachal Pradesh Shimla.
4. The material shall be lifted at the successful bidder's own cost (inclusive of labour, transport, packing material etc.) within two days after making the payment of bid amount, failing which demurrage charges shall be levied at the rate of Rs. 500/- Per day. If the material is not lifted within two weeks after payment of the successful bid amount, the bid shall be cancelled and no refund of the amounts paid shall be given
5. The bidder is responsible for any damage caused to the material/government property by him/her/it or his/her/its workers at the time of inspection/lifting etc.
6. The workers deployed by the bidders at the time of lifting the material shall be workers of the bidder and the department shall have no relation / responsibility in respect of workers on any matter. All such works must strictly comply with the orders of Govt. of India and State Govt. related to Covid 19 pandemic particularly in respect of face masks & social distancing.

7. The successful bidder should comply with all statutory obligations.
8. The bidders should submit all forms annexed herewith from Annexure 1 to 4.
9. Principal Accountant General (Audit) Himachal Pradesh Shimla reserves the right to cancel the tender process at any point of time without assigning any reason.
10. The security deposit will be refunded to the unsuccessful bidders after successful completion of the Bids.

Sd/-
Deputy Accountant General (Admn.)

“Annexure”

Detail of items which are to be auctioned.

Sr. No.	Name of item	Quantity
1	Plastic Chair	24
2	Chairs (wooden+steel+computer chairs)	226
3	Iron Table	15
4	Tables (wooden)	75
5	Center Table	06
6	Wooden Sale Counter	02
7	Steel Trunk	04
8	Iron Plates	74
9	Wooden Setty Small	03
10	Sofa seats	03
11	Steel Containers	08
12	Almiras (wooden and steel)	15
13	Steel racks	07
14	Wooden rack	11
15	Plastic Tanky 500 litre	01
16	Newspaper Stand Wooden	03
17	Hot Case	07
18	Heat Pillar	22
19	Iron Jhula	02
20	Wall clock	01
21	Projector	01
22	Fan	01

Bid Submission Format

Tender for _____

To

The Principal Accountant General Audit),
Himachal Pradesh Shimla.

Sir/Madam,

I/We hereby offer to purchase **old/unused furniture, broken/scrap items, steel almiras etc** on as is where is basis

1. I/We have understood and complied with the “Terms and Conditions” for purchasing and lifting the material strictly in accordance with the requirements.
2. I hereby quote rates for purchase of **old/unused furniture, broken/scrap items, steel almiras etc** on as is where is basis as

(Total amount in figures, Rs. _____).

(Total amount in words, Rs. _____)

Yours faithfully,

Signature of Bidder

Address

Dated

Annexure-2

Format for BID

The Bid should be as given below and should be supported by the documents. The Demand Draft in respect of Earnest Money Deposit^o should be submitted with the Bid.

1.	Name and address of the Bidder	
2.	Telephone No. / Fax No./ Mobile No.	
3.	Website /e-mail address	
4.	Permanent Account No. (PAN) (Enclose copy)	
5.	Date of registration of the concern (provide the proof of the same)	
6.	Details of Demand Draft in respect of EMD	

Place :

Signature of Bidder

Date :

Name

Format of authorization for attending bid opening meeting

To

The Principal Accountant General Audit),
Himachal Pradesh Shimla.

Sub : Authorisation for attending bid opening at 3.00 PM on 27-11-2020 in the tender of **old/unused furniture, broken/scrap items, steel almiras etc** on as is where is basis.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____(Bidder) in order of preference given below :

Order of Preference	Name	Specimen Signature
I		
II		

Signature and Seal of the Bidder

Format of affidavit to take full responsibility for lapse of employee of bidder

I the undersigned hereby state that I am responsible for the labourers/ employees who are working for M/s. _____ during the course of inspection/lifting of material put for sale in the office of Pr. Accountant General. In the event of any unusual or illegal or unacceptable act / incidents / accidents caused by the labourers / employees working for M/s. _____

I take full responsibility for the lapses and misconduct on the part of labourers / employees engaged by me.

Signature and Seal of the Bidder

Name of Bidder _____

Dated: _____

Place _____