

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)**  
**BIHAR, PATNA**

NO. GD (Au)/AMC of RO Water Purifier & Cooler/2020-21/15/134 Date: 15/01/2021

To,

The Sr. Audit Officer  
AMS  
O/o the Accountant General (Audit)  
Bihar, Patna

Sub :- **Uploading of Notice Inviting Quotation for AMC of RO Water Purifier & Water Cooler -reg.**

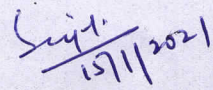
Sir,

Please find enclosed herewith a hard copy of notice inviting quotation for AMC of RO Water Purifier & Water Cooler of this office.

You are, therefore, requested to upload the same on the official website.

Yours faithfully,

Encl : As above.

  
15/1/2021  
Sr. Audit Officer/GD





कार्यालय महालेखाकार (लेखापरीक्षा), बिहार, पटना  
वीरचन्द पटेलमार्ग, पटना-800001  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), BIHAR,  
PATNA  
BEER CHAND PATEL MARG, PATNA – 800001



No.:- GD(Au)/AMC of RO Water Purifier & cooler/2020-21/133 Date: 15.01.2021

**NOTICE INVITING QUOTATION**

Sealed quotations are invited from reputed and experienced service provider/firm/supplier having valid GST No. for comprehensive Annual Maintenance Contract of the following water purifier with RO/water purifier without RO and water cooler :-

Sl. No.	Model No.	Qty.	AMC Rate (in Rs.) (Inclusive of all taxes)
1.	Kent Elite Mineral RO (KR-141103981)	3	
2.	Voltas Brand Water Cooler	3	
3.	UV Based Water Cooler cum Purifier Model No- AG pure chill 80ss	1	
4.	Kent Grand Plus	2	
5.	Aquaguard Reviva RO+UV water purifier	1	
Total			

The quotations should reach the undersigned on or before **05.02.2021 (03.00 PM)** in their respective company pad/letter head in sealed envelope duly superscribed “**Quotation for Annual Maintenance Contract for water purifier**”. The sealed quotation will be opened on **05.02.2021 (04.00 PM)**. Quotation may be sent to **Sr. Audit Officer/GD, 1<sup>st</sup> floor, GD Section, O/o the Accountant General (Audit) Bihar, Patna, Beer Chand Patel Marg Patna-1**. The detail terms and conditions are placed at Annexure-I.

Enclosures:- As above.

*Singh*  
15/1/2021  
Sr. Audit Officer/GD



**TERMS & CONDITIONS**

1. The firms should have experience in Government or Semi-Government organization for the work of AMC of RO water purifier and water cooler.
2. The AMC rate quoted should be inclusive of all taxes and will be valid for one year from the date of approval of the rate by the Competent Authority.
3. Bid will be submitted to Senior Audit Officer/GD, O/o the Accountant General (Audit) Bihar, Patna as per schedule time and date specified.
4. An Earnest Money Deposit of Rs. 3000/- (Rs. Three thousand only) in the form of Demand Draft drawn in favour of the "Pay & Account Officer (Audit), O/o The Principal Accountant General (A & E) Bihar, Patna" and payable at Patna has to be furnished. The same would be forfeited if the bidder withdraws before finalization of the bids. The Earnest Money shall be refunded to the unsuccessful bidders within a week of conclusion of bid process. The successful bidder will have to furnish performance guarantee deposit/PGD of Rs. 8000/- (Rs. eight thousand only) in the form of FDR before their EMD is returned.
5. The firm may inspect the water purifier machine and water cooler machine on any working days from 10.00 AM to 04.00 PM before submitting the quotations.
6. The AMC is for monthly preventive as well as for break down maintenance. The contract shall be inclusive of cost of spare parts, carbon, pre-filter candles, RO membrane, pump, replacement of compressor, fan motors, gas filling/charging including cost of gas, cleaning, chemical washing, drain/water & copper pipe replacement or any other parts which may be required for keeping the system operational, labour charges etc.  

ROs will be checked on fortnightly basis to ensure the TDS level is within the permissible limits. Filter/Candle and Membranes must be replaced quarterly.
7. The contractor will be required to attend to the 'break down' calls on priority basis i.e. on the same day, if any complaint is lodged. Otherwise an amount of @ Rs. 100/- per day will be deducted from their final bill.
8. Any financial loss caused due to the damage of any part of the water purifier machine and water cooler machine due to handling or otherwise would be deducted from the earnest money/performance security/bills.
9. Accountant General (Audit) Bihar, Patna reserves the right to accept or reject any quotation in full or in part without assigning any reason.



10. The payment will be made in two equal installments. First instalment will be made after first servicing and another on completion of AMC Period.
11. The agreement will be made on 100 Rupees Stamp Paper and this charges will be borne by the firm.
12. The bidder shall submit the following documents duly signed by the authorized signatory along with the Bid viz. :-
  - (a.) Signed & scanned copy of PAN card.
  - (b.) Signed & scanned copy of GST Registration.
  - (c.) Signed & scanned list of organizations where the firm has executed or is executing similar services along with copies of Work Order.
  - (d.) Earnest Money Deposit (EMD) of Rs. 3000/-.

*Sgt.*  
*15/1/2021*  
Sr. Audit Officer/GD



